

ATTENDEES

Executive Committee: Shamekia Martin, President; Amber Fulginiti, Vice President of Administration; Nina Broome, Vice President of Membership;; Richella Jordan, Correspondence Secretary; Catherine Hatton, Recording Secretary Mary Huntington, Treasurer

Guests in Attendance: Evan Winokur, Dean of Lower School (K-3); Jen Ballas, Parent Representative Board Member

Faculty Representation: Ms. Gladney, Ms. Sieminski

Head Count: 15

Call to Order: 7:04pm

AGENDA ITEMS

I. Recap of prior month events, purchases, volunteers

Owner: Shamekia Martin

- December fundraisers:
 - Delaware 87'ers game: 120 tickets sold w/ \$360 earned, allocated to family fun funds
 - Chick-fil-a take over raised \$80
 - Scholastic book sale raised \$3,000
- January fundraisers:
 - Except for Cupid's Carnations, fundraisers and events were postponed due to winter weather
 - Cupid's Carnations, an Upper School only fundraiser kicked off in January. Carnation grams will be delivered on February 11. About 425 were sold; final numbers will be available at the next meeting.
- Purchases to date:
 - Signs including the directional and open house signs, \$2,000
 - Permanent monumental sign, design #10 was approved. Cost to purchase and install is about \$10,000
 - Donated canned goods and a check for \$307 to Food Bank of Delaware
 - Stocked Upper School PBS prize cart
 - The Lower School was provided a check for stocking their prize cart at a later date
 - Fall campus beautification mulch cost \$2,500
 - PTO bought and distributed staff appreciation coffee baskets
 - At Christmas, each staff member received a "OCS Staff" t-shirt
- Future purchases:
 - Will purchase another directional sign for the front entrance at Lancaster Ave. to direct traffic to the location of our school
 - Weather station for upper school, allow them to add weather bug on website that is interactive with local stations. An educational science curriculum supplement.
 - Five smart boards for the high school to cost approximately \$15k
 - Jon, Facilities Manager needs smaller signs for school building entrances; changing the building signage from the old owner to OCS.
 - Focus on the teachers and their needs with classroom technology
 - Three PTO representatives met with faculty and staff during the in-service day on 1/29/16 to discuss their needs and how the PTO can help. Positive feedback and insight on faculty needs were shared. This information will be processed and examined as the PTO focuses more on giving back directly to the teachers and

helping to provide the equipment and tools they need for the classroom. Paving the Way is going to help fund the effort.

II. Fundraisers for February and Family Fun Events

Owner: Richella Jordan

- 2/11/16: Spirit Wear, \$1. Students must wear uniform bottoms. They may choose to wear a red or pink shirt, or an OCS spirit wear shirt or OCS event shirt.
- 2/11/16: Box Tops and Labels for Education are due. Volunteers are needed for counting. The school raised almost \$2000 in the fall collection.
- 2/11/16: Carnation Gram delivery at the Upper School. Volunteers are needed for assembling the grams and delivering to homerooms.
- 2/15/16: Kick off of the Paving the Way campaign raising money for our faculty and classrooms.
- 2/20/16: Game of Throws at St. Thomas Gym, 1:00pm. OCS Athletics will offer concessions; proceeds help to raise money for the sports department. Teams are forming and more participants are needed to fill up the teams. Volunteers are needed.
- 2/25/16: Wine and Paint Event at Pinot's Palette, \$45, adults only, registration required.
- 2/29/16: Friendly's Restaurant Takeover, Lantana Square, Hockessin, 5-8pm, representing grades K-3 Lower School. Come out for a little "friendly" competition! The Upper School gets their chance in March.

Miscellaneous Mentions:

- Pretzel Tuesdays: contact the PTO with any issues regarding delivery or missed delivery of pretzels.
- The yearbook is purchased through Jostens and handled through the school. For photo submissions, visit replayit.com and search for Odyssey Charter School Lower School and Upper School, make sure you select Wilmington, DE. From there, you can download your photos for possible inclusion in the yearbook.
- The skating party has been rescheduled for Saturday, April 2, 2016, from 5:15 – 7:15. It is an OCS only, all school fundraising event.

III. Budget

Owner: Mary Huntington

- Copies of the budget were made available and are available upon request

IV. Administration's Report

Owner: Evan Winokur

- Introduced Ms. Sieminski and Ms. Gladney who attended as representatives of the faculty
- Positive feedback provided for the friendly staff faces during carline. Carline procedures are practiced and staff is trained especially in the beginning of the year. Carline procedure wrinkles have been smoothed and the process seems to be functioning well. For questions or concerns regarding carline and transportation, contact Mr. Winokur.
- The school administration will be reviewing the bus contract and bus provider this spring/summer as is their procedure every year. First Student bus company is the only bus company that has been able to offer and provide bus aides to OCS, which administration feels is an important asset for the school. The aides interact with staff and faculty on a daily basis.
- Parent concern: mixing the different age groups on one bus. Admin states it is cost prohibitive to dedicate buses to separate age groups.

V. Board Report

Owner: Jen Ballas

- Recent topics and issues discussed during OCS Board meetings relate to the ninth grade expansion, curriculum, eighth grade student retainment, after school sports and the budget.
- Parents are encouraged to attend the board meetings, voice their opinions and see first hand how the board discussions functions.
- School Choice applications are closed and the lottery is scheduled for February 20, 2016. Lottery method, manual vs. electronic, in discussion.

Meeting adjourned: 7:59pm

Notes recorded by Cathy Hatton

Next meeting: Wednesday, March 2, 2016, 7pm