

# Minutes for Public Meeting of the Odyssey Board of Directors

Date: August 15, 2018

Location: OCS Lower School 2<sup>nd</sup> Floor Multi-Purpose Room

Start Time: 7:00 PM

Present: Laura Thompson, George Hantzandreou, Tami Soltow, Joe Wolcott, Dr. George Moutsatsos, Denise Parks – Head of School, Riccardo Stoeckicht – Campus Operating Officer

Absent: Abigail LeGrow, Dr. Michael Kirifides, Mike Klezaras, Elias Rigas

## Agenda

1. Call to Order – 7:06 PM
2. Pledge of Allegiance
3. Standard Order of Business
  - Review and Approval of Previous Meeting’s Minutes
    - Motion to approve minutes as drafted, Tami 1<sup>st</sup>, George H 2<sup>nd</sup>, All in favor, approved
  - Acknowledgement of Student/Staff Achievements
    - Dave Carroll – recognized for Parent contributions at OCS over the course of 9 years
  - Monthly Financial Review
    - Some Federal Grant Money reallocated from DEDOE to OCS
    - Motion to approve the web report – George H 1<sup>st</sup>, Tami 2<sup>nd</sup>, all in favor, approved
    - 2019 Budget
      1. Increased state money for transportation costs
      2. Increased minor capital money from state
      3. Revision of food budget from last month’s preliminary
      4. Reduced insurance premium cost per insurers
      5. Motion to approve the budget as presented – George H 1<sup>st</sup>, Tami 2<sup>nd</sup>, all in favor, approved
  - Head of School Report
    - On target for enrollment
    - Schedule changes for next year including staggered start
    - Staff day will be approximately 20 minutes shorter each day
    - Student Wellness
    - Communications is a huge focus for the admin team this school year
    - Athletics began today
  - Campus Operations Officer Report
    - Transportation
      1. Red Clay contract is developing
    - Food Service

- Implementing an Evaluation System
- Instructional Technology
  1. Increasing Bandwidth to 1 gig at OCS
  2. Hiring support person in IT
  3. Installing Copy Center for OCS for large batch printing
- Possibility of new lease at St. Thomas
- Meetings with All the Difference to revamp rental agreement
- PTO supported Beautification of the Campus continues
- LED project – some complications with the contractor
- Faculty report from Board Representative
  - Summer PD for teachers continues
- Strategic Plan Committee Reports
  - World Class Employees will meet during the Inservice Week 8/30/18 at 1:30
- Unfinished Business
  - Succession Committee Report
    1. Core Competencies discussed as developed by the committee with Strategic Plan consideration
      - a. Communications needs: speaking and strategic message development and conveyance
      - b. Extra-curricular and related programming: athletics and clubs
      - c. Greek fluency
      - d. Fundraising: School level and district level (capital and operating)
      - e. Coordination of capital construction
      - f. Tenant relations: Board relations, operating/academic aspects, and tenant recruitment
      - g. Teaching resources: supplies and staffing
      - h. Academic programming: Educational model k-12
      - i. Greek program development: Academic and partnerships with universities
      - j. Special education and supports
      - k. Operations
      - l. Business management
      - m. Non-academic and community relationships
      - n. Investor relations
      - o. AHEPA national relations and opportunities
    2. Prioritizing needs over different lengths of time
      - a. Short-term
        - i. Investor relations
        - ii. Fundraising and capital campaign
        - iii. AHEPA opportunities

- b. Mid-team
      - i. Tenant relations
      - ii. Greek program: Academic and partnerships
    - c. Long-term
      - i. Campus relations and partnerships
      - ii. Wellness initiative
  - 3. Options for Board Actions
    - a. Utilize current Admin and Board structures
    - b. Hire consultants
    - c. Create a position(s) to fill in those needs
  - 4. Motion for Board to ask the succession committee to further analyze the critical areas of need (short-, mid-, long-term) as well as the potential options to optimize resources and potentially make a recommendation – George H 1<sup>st</sup>, Tami 2<sup>nd</sup>, all in favor, approved
    - New Business
      - Discussion of possible By-laws amendments – tabled for next meeting
- 4. Good of the School
  - At AHEPA National Convention Dimitri Dandolos was recognized as AHEPAn of the year
  - George Righos was recognized for a Lifetime Achievement Award
  - Town Hall Meeting provided for public participation in discussion and recent meeting was well-attended – future meetings will be scheduled flexibly
  - Public comments will be saved for Public Comments section
- 5. Public Comments
- 6. Executive Session to discuss Litigation Update: Student Case 1802. 29 Del. C. § 10004(b)(4)
- 7. Executive Session to discuss Litigation Update: Student Case 1803. 29 Del. C. § 10004(b)(4)
- 8. Motion to enter Executive Session – George H 1<sup>st</sup>, George M 2<sup>nd</sup>, all in favor, approved 9:16 PM
- 9. 9:44 return to open
- 10. In the Matter of Student 1802, motion to approve proposed settlement agreement as discussed in executive session. George 1<sup>st</sup>, Tami 2<sup>nd</sup>, all in favor, passed
- 11. In the Matter of Student 1803, motion to approve proposed settlement agreement as discussed in executive session. George 1<sup>st</sup>, George M 2<sup>nd</sup>, all in favor, passed
- 12. Adjourn
  - Motion to adjourn George 1<sup>st</sup>, George M 2<sup>nd</sup>, all in favor, adjourned 9:46 PM