



## Meeting Minutes for Public Meeting of the Odyssey Board of Directors

Date: February 19, 2020

Location: OCS Lower School 2<sup>nd</sup> Floor Multipurpose Room

In Attendance: Treasurer George Hantzandreu (GH), Anamaria Anagnostou (AA), Michael Kirifides (MK), Alise Moen (AM), John Nicholson (JN), Elias Rigas (ER)

Minutes Taken By: AA

Start Time: 7:06 PM

Agenda<sup>1</sup>

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Standard Order of Business**

- Approval of Previous Meeting's Minutes
  - JN made a motion to approve January 15, 2020 Board Minutes, AA 2<sup>nd</sup> the motion. Motion passed unanimously.
- Acknowledgement of Student/Staff Achievements
  - Two students were recognized: Reah Sama and Caitlin Weaver. Reah Sama was chosen for All-State Jazz Band for performance on Piano, and Caitlin Weaver was chosen for All-State band for performance on clarinet. Both of these students will participate in All-State Band festivities this spring.
  - High School Band Director, Chris Parks, was also acknowledged for his contributions.
- Compliance Committee Report by ER
  - We have met condition 1(a) and 1(b) of the Department of Education (DoE) probationary conditions.
    - Approved bylaws at December 2019 Board meeting to allow for 11 board members: 6 Non-AHEPA nominated members, to be chosen by a committee of Non-AHEPA members, and 5 AHEPA nominated members, to be appointed by AHEPA.
  - Next condition to be completed is the Communications Plan. Committee members working with DANA on recommendations.
  - Regularly meeting with CSAC and DoE to review progress. All actions have been met positively.
  - Second Formal review timeline: 3/2/2020 Initial CSAC Meeting; 3/16/2020 Public Hearing #1, 3/9/2020 Initial CSAC Report; 3/25/2020 OCS response due, 4/1/2020 Final CSAC Meeting; 4/6/2020 Final CSAC Report; 4/9/2020 Public Hearing #2, 4/13/2020 Public Comments, 4/23/2020 State Board Decision.

<sup>1</sup> All agenda items are potential action items for which a vote may be taken.



- Non-AHEPA Nominating Committee Report (NANC) by ER
  - Parent Member – received 6 applications for review, 2 withdrew, conducted 4 interviews; committee selected Erin Allard as parent Board member.
  - JN made a motion to accept the recommendations of the NANC for Erin Allard as Parent Member nominee to the Board. AM 2<sup>nd</sup>. Motion passed unanimously.
  - Erin was presented to the Board and briefly introduced herself.
  - Greek Program Teacher Member – reviewed 3 applications and conducted interviews; committee selected Eva Jannelli.
  - JN made a motion to accept the recommendations of the NANC for Eva Jannelli as Greek Program Teacher nominee. AM 2<sup>nd</sup>. Motion passed unanimously.
  - Eva was presented to the Board and briefly introduced herself.
- JN presented a statement submitting his resignation from the Board. His fiduciary duty is to Odyssey and his hope is to continue to work with the Board to build on the Odyssey model.
  - JN made a motion to recommended Rodrigo Torres to replace him on the Board. AM 2<sup>nd</sup>. Motion passed unanimously.
  - Rodrigo was presented to the Board and briefly introduced himself.
- AA made a motion to add agenda item to appoint Sandra Johnson as AHEPA nominee to the Board.
  - Sandra was presented to the Board and briefly introduced herself.
- Public Comments
  - None
- Monthly Financial Review - Presented by Karen Thorpe (**Attachments A, B**)
  - Tenant (Academia Antonio Alonzo) is no longer in arrears, they are paid up through February 2020.
  - Preliminary budget and expenses were reviewed, representing 64.935 of budget.
  - AA made a motion to approve Web Report (**Attachment C**). MK 2<sup>nd</sup>. Motion passed by majority. Abstentions: Erin Allard, Sandra Johnson, Rodrigo Torres.
  - Proposed Final Budget FY 2020 presented and discussed.
  - The net result of operations is projected to improve from an ending cash balance of \$2,898,686 to \$3,008,559.
  - Riccardo Stoeckicht explained debt service and cash on hand metrics in relation to bond holders.
  - AA made a motion to approve Proposed Final Budget FY 2020. (**Attachment D**) MK 2<sup>nd</sup>. Motion passed by majority. Abstentions: Erin Allard, Sandra Johnson, Rodrigo Torres.
- Head of School report (Denise Parks was out sick)
  - None.
  - Greek Program report - Presented by Dr. Marina Mattheoudakis (**Attachment E**)
    1. Members of World Languages and Dual Language Immersion, Department of Ed., gave a workshop to our immersion teachers and had a discussion with our immersion teachers.



2. Three OCS HS students took part in the Hellenic History Tournament.
  3. Five 7th and 10th grade students are travelling to Athens, Greece;
  4. The first winter semester course “Introduction to Greek Literacy” offered by both UD and AUTH for the certification of Greek teachers has successfully been completed.
  5. Applications are open for 10th-12th grade students for the Center for Hellenic Studies, Harvard University.
- Campus Operations Officer report – Presented by Riccardo Stoeckicht
    - Form 990 reviewed and approved by Board. Ready for submission to IRS.
    - AM moved to approve submission of Form 990 to IRS. MK 2<sup>nd</sup>. Motion passed by majority. Abstentions: Erin Allard, Sandra Johnson, Rodrigo Torres.
    - Creating Greek/English signage for posting throughout school with Dr. Marina’s input. Eva Jannelli and MK will work with Riccardo and Dr. Marina.
    - GH asked about prior discussions regarding naming buildings after Greek legendary figures instead of numbers. Possibly creating contest for input from students.
    - MK asked about posting AHEPA values and principles in school as previously done. Posters will be brought before Board for review at next meeting.
  - Citizens Budget Oversight Committee report by Paul Brooks
    - CBOC has complied with CSAC recommendations by implementing P-Card review, Form 990 review, enhanced budget spreadsheet to incorporate additional details and reviewing procurement processes. He encourages new members to join committee and invites individuals to attend regular meetings held hour before regular Board meetings.
  - Faculty report from Board representative. None.
    - Eva Jannelli will present at next meeting.
  - PTO report from Board representative. None.
    - PTO President requested to be placed on Agenda for March Board meeting.
  - New Business
    - Discussion of Out-of-State Travel Request (included with **Attachment F**)
    - March 6th – Pep Rally Grades 8-12 at Lincoln University in PA
    - March 19th – National Geographic Field Trip in DC (Hooper, Tracy)
    - May 18th – Art trip to the National Galleries in DC (Petrella)
  
    - ER made a motion to approve Out-of-State Travel as requested by Dean of High School, Ashley Lipson. AM 2<sup>nd</sup>. Motion passed unanimously.
  
    - AM announced new member Tiffany Browning to Facilities Committee, current members Riccardo Stoeckicht, John Stewart and Michael Roussos.



**4. Good of the School**

- ER announced Odyssey candidates to Harvard Club Graduate Program have been approved and will be receiving their invitation shortly. Congratulations.

**5. Executive Session:** AM made a motion to go into Executive Session. AA 2<sup>nd</sup>. Motion passed unanimously. Executive session entered at 8:13 p.m.

- Discussion of potential real estate transaction – 29 Del. C. § 10004(b)(2)
- Discussion regarding potential litigation – 29 Del. C. § 10004(b)(4)
- Discussion regarding qualifications for job – 29 Del. C. § 10004(b)(1)

**Public Session:**

- AM made a motion to come out of Executive Session MK 2<sup>nd</sup>. Motion passed unanimously. Resume Public Session at 10:24 pm.
- Given the unexpected resignation of former Board President, Josiah Wolcott, the Board must move to revoke all authorizations afforded his position.
  - AM made a motion to revoke Article 5 authorities to former Board President, Josiah Wolcott, who had authority to sign or authorize contracts, checks, deposits and funds. AA 2<sup>nd</sup>. Motion passed unanimously.
- AM made a motion to add Erin Allard and Rodrigo Torres to Non-AHEPA Nominating Committee. ER 2<sup>nd</sup>. Motion passed unanimously.

**6. Adjourn** – Eva Jannelli made a motion to adjourn meeting at 10:26 pm. Erin Allard 2<sup>nd</sup>. Motion passed unanimously.

Respectfully submitted,

*Anamaria Anagnostou*

Acting Secretary