



Meeting Minutes for Public Meeting of the Odyssey Board of Directors

Date: January 15, 2020

Location: OCS Lower School 2nd Floor Multipurpose Room

In Attendance: President Josiah Wolcott (JW), Treasurer George Hantzandreu (GH), Anamaria Anagnostou (AA), Michael Kirifides (MK), Michael Klezaras Jr. (MKJ), John Nicholson (JN)

Late: Alise Moen (AM) 7:18PM, Elias Rigas (ER) 7:18PM

Absent: Tami Soltow (TS)

Minutes Taken By: GH

Start Time: 7:06 PM

Agenda¹

1. Call to Order

2. Pledge of Allegiance

3. Standard Order of Business

- Approval of Previous Meeting's Minutes
 - Motion to approve December 18th Board Minutes: JN – 1st, MK – 2nd, All in Favor, Approved
 - Motion to approve January 6th Board Minutes: MKJ – 1st, JN – 2nd, All in Favor, Approved
- Acknowledgement of Student/Staff Achievements
 - Model United Nations Team
 - 1. Kyriakoula Micha, Advisor
 - 2. Melissa Tracy, Advisor
 - 3. Kanmani Duraikkannan, CONA awardee (selected to represent at Conference on National Affairs)
 - 4. Suveer Ganta, Premier Delegate awardee
 - Greek Art/International TV Appearance: Antenna TV Network interviewed and Broadcasted our student's artwork
 - 1. Eva Jannelli, Teacher
 - 2. Isha Sankar
 - 3. Pranavi Vovveti
 - 4. Savvina Iliadis
 - 5. Demos Kessidis
- Public Comments
 - None
- Monthly Financial Review - Presented by Karen Thorpe (**Attachments A, B, C**)

¹ All agenda items are potential action items for which a vote may be taken.



- Tenant (La Academia) is 3 months behind in rent.
- Reviewing yearly budgets with all department heads
- Motion to approve Web Report (**Attachment D**) GH 1st, AM – 2nd, All in Favor, Approved
- Head of School report - Presented by Denise Parks (**Attachment E**)
 - Choice Application Window Closed
 1. JW – How does the 1900 applications compare to recent years? Currently, down about 100 on average but Kindergarten is holding steady.
 2. College Acceptance partial list on Attachment
 - a. Over \$500K in scholarships confirmed!!
 - Greek Program report - Presented by Kyriakoula Micha (**Attachment F**)
 1. 1/8/2020 - first day of class for Greek teachers going through certification class. Course is offered at OCS under Aristotle University and UD partnership
- Campus Operations Officer report – Presented by Riccardo Stoeckicht (**Attachments G**)
 - Large Gym (**Attachment H**): Hypothetically timeline for Phase 1
 1. Phase 1: \$983,097 estimated minimum cost: Planning, Demolition, Site Work, Concrete Pad/Foundation, Ordering/Delivery of Steel, Erection of Structure and Masonry.
 2. Cirillo (Site Work) and Harvey (Steel) - reached out to see if the quotes given to us 2 years ago by them is still the same and they are. We will still go out to Bid.
 3. By the End of January 2021, we could potentially have the structure raised
 4. Design for the Gym has already been completed and paid
 5. Work on advancing two Bid Packets:
 - a. Building 23 Phase 2B
 - b. Large Gym
 - Santora CPA Report (**Attachment I**)
 1. Missing \$605.28 as of today, one of which is a \$225 is a payment to the DOE. OCS has this Documentation, so \$380.28 still to find
 2. Friday, by noon, the Business Office will try to find the documentation of the last 8 invoices
 3. Documentation and Excel Sheet to be sent to Santora and DOE
 - La Academia – Annual Additional Rent (**Attachments J, K**)
 1. True Up between what did you pay and what were the expenses
 - a. The expenses have exceeded what has been paid every year for the last 3 years
 - b. Attachment K - Table with all supporting invoices was given to La Academia 10 days ago. Waiting to hear back from them.
 - c. Outline sent too



- Traffic (**Attachments L, M, N, O**) – Map presented by George Schaab in the December Board Meeting)
 1. Alternative 3 goes through Pettinaro’s parking lot and is closed
 2. Alternative 1 may be conceivable but on any day that causing extra traffic (rain, school delays, grandparents' day, etc.) will cause gridlock for the whole campus as traffic backs up.
 3. The parking lot our cars go through is actually OCS parcel.
 4. Some of the potential solutions provided will require additional resources (staff) from OCS
 5. Motion for JN to be a Board Representative to discuss potential solutions, as discussed, with La Academia – AM – 1st, MK 2nd, All in Favor, Approved
- Red Clay partnership for busing
 1. Partnership will continue and may even increase
- First meeting Pettinaro Construction VP and his team next Tuesday, January 21st at 1:30pm. They want to come and discuss Construction plans
- Citizens Budget Oversight Committee report (None)
- Faculty report from Board representative (None)
- PTO report from Board representative (None)
- Compliance Committee Report
 - Next condition coming up is the Communications Plan. Discussion at the next Board Meeting
- Non-AHEPA Nominating Committee Report (NANC)
 - Met this week
 - Draft Policy is in the works
 - Open and Transparent process
 - Qualitative/Quantitative process to assess candidates
 - Plan to adopt the addendum to the By-Laws and then move on them in February Board meeting
- New Business
 - Discussion of Out-of-State Travel Request (included with **Attachment E**)
 1. Motion to approve Out-of-State Travel as requested by Head of School: AA – 1st, MKJ – 2nd, All in Favor, Approved
 - Discussion of Donated Leave Policy
 1. Attachment G: Motion to establish the Sick Leave Donation Policy as a Board Policy: JN – 1st, AA – 2nd, All in Favor, Approved
 - Discussion of future facility improvements - done in Campus Operations Report point 1.
 - Discussion regarding qualifications for job
 - Discussion of Addendum to By-Laws (see attached)
 1. Motion to adopt the addendum to the By-Laws, as amended, and the reorganization will occur in the February Board Meeting. MKJ 1st, JN 2nd, All in Favor, Approved



4. Good of the School

- February 8th - Odyssey has 3 students going to the AHEPA Hellenic Heritage Tournament

5. Potential Executive Session: motion to go into Executive Session at 10:14pm: GH 1st, AM 2nd, All in Favor, Approved

- Discussion of Potential Litigation
 1. Motion to come out of Executive Session at 10:43PM: GH 1st, MK 2nd, All in Favor, Approved
 2. Motion for DP to sign the confidential agreement for Student 2020-01: GH 1st, MK 2nd, (JN and AM abstained), Approved
 3. Motion to go back into Executive Session at 10:44PM: AM 1st, AA 2nd, All in Favor, Approved
- Discussion of potential real estate transaction – 29 Del. C. § 10004(b)(2)
- Discussion regarding qualifications for job – 29 Del. C. § 10004(b)(1)

Motion to come out of Executive Session at 11:49PM: MKJ 1st, AM 2nd, All in Favor, Approved

6. Adjourn - motion at 11:49PM: MKJ 1st, MK 2nd, All in Favor, Approved