

# Minutes for Public Meeting of the Odyssey Board of Directors

Date: July 18, 2018

Location: OCS Lower School 2<sup>nd</sup> Floor Multi-Purpose Room

Start Time: 7:00 PM

**In Attendance:** Laura Thompson, George Hantzandreou, Dr. Michael Kirifides, Tami Soltow, Elias Rigas, Joe Wolcott, Abigail LeGrow, Dr. George Moutsatsos, Denise Parks – Head of School, Riccardo Stoeckicht – Campus Operating Officer

**Absent:** Mike Klezaras

## Agenda

1. Call to Order – 7:07 PM
2. Pledge of Allegiance
3. Standard Order of Business
  - Review and Approval of Previous Meeting's Minutes
    - June 27th – Motion to approve as drafted – Abigail 1st, George 2nd – all in favor - approved
    - July 5th – Motion to approve as amended – Michael 1<sup>st</sup>, Elias 2<sup>nd</sup> - all in favor - approved
  - Acknowledgement of Student/Staff Achievements
    - Melissa Tracy will be on Teacher Advisory Council for National Humanities Center in DC to work on curriculum and other needed areas as a representative for OCS and the State of Delaware
  - Election of Officers
    - Joe Wolcott has been elected President of the Board
    - Nominations for Vice President: Michael Kirifides and Abigail LeGrow
      - a. Motion to close nominations: Elias 1<sup>st</sup>, Tami 2<sup>nd</sup>, all approved
      - b. After closed ballot, 4 Abigail, 3 Michael Kirifides = Abigail is Vice President
    - Nomination for Secretary - Laura Thompson, Motion to close nominations: Michael 1<sup>st</sup>, Abigail 2<sup>nd</sup> = Laura is Secretary
    - Nomination for Treasurer – George H, Motion to close, Abigail 1<sup>st</sup>, Elias 2<sup>nd</sup> = George H is Treasurer
  - Monthly Financial Review
    - Some reduction in Title I grant from State
    - Motion to accept the web report – George 1<sup>st</sup>, Tami 2<sup>nd</sup>, all in favor, approved

- Proposed budget is not ready for this evening because more information is needed from the State – though operating with conservative budget from last month until budget report is ready for next month’s meeting
- School Operations Update (Head of School)
  - Enrollment is on track
  - Summer at OCS
    1. School Improvement Plan is being outlined
    2. Curriculum and Program development
    3. Schedules and Rosters are being finalized
    4. New Teacher and Inservice Weeks are being organized
    5. Staffing
      - a. 19 new positions with 5 positions still to fill
      - b. District-level administrator = Supervisor of School (currently posted)
    6. Consolidated Grant work
    7. Summer Camp = 25-30 campers with weekly trips and Wednesday Water Days
    8. Summer Academic Assistance and ESY Services
    9. Twitter – Follow @gregaltmeier for Harvard University/Nafplio Updates
    10. STEM Scouts (community partnerships) will happen for 6<sup>th</sup> grade students next year through Boy Scout partnership
- School Operations Update (Campus Operations Officer)
  - Food Service with La Academia (over 490 enrolled)
  - Budgeting initiatives (food service, transportation) working with Karen and Denise
  - Construction projects
  - Lease agreement with All the Difference
  - Initiative with goal management and performance management system for computer-based system aligned with School’s missions
  - Inputs from Lauren Ivy and Jon Stewart for possible playground expansion – work group being developed with representatives from Parents, Board, Administration, and Operations
  - LED project – Jon has been spearheading – work begins in parking lot and moves to buildings
  - Beautification projects
  - Transportation updates
    1. Fall launch
      - a. Interviewing drivers with 5 drivers on waiting list

- b. Morning transportation dispatcher position – currently built into budget (6:30 AM start time) – Part-time position for AM and PM
    - c. Possible sports runs and other runs
    - d. July parent communication went out last Wednesday
    - e. Discussions with La Academia about traffic windows
    - f. New buses are on the way
    - g. Trip Spark contract continuation is in the works
    - h. Budget discussions are being finalized
  - 2. Contracts with Red Clay
    - a. Proposals based upon transportation negotiations with Red Clay
- PTO report from Board Representative
  - No meeting was held, meetings resume on September 5th
- Faculty report from Board Representative
  - 7 out of 8 students assessed earned AP credits in Human Geography
  - Teachers have been teaching summer school, attending classes and other PD opportunities during this summer
- Strategic Plan Committee Reports
  - No reports
  - Community members (parents, staff, faculty) are encouraged to choose a committee from the plan to support
- Unfinished Business
  - Transportation update – in other minutes
  - Building plans update – in other minutes
- New Business
  - Report and possible recommendation from Succession Committee
    - 1. Committee Members: Joe, George, Lori Aldrich, Denise, Riccardo
    - 2. Succession Committee reviewed school needs to determine ways to best meet those needs
    - 3. Supreme AHEPA President is supporting OCS as a model school and is being supported at AHEPA National Convention
  - Discussion of potential amendments to bylaws – tabled for next meeting
  - Discussion of attendance and potential purchase of table at AHEPA Grand Banquet and 7/26 during AHEPA Family Supreme Convention in Atlantic City, NJ
  - Motion to go forward with recommendation of Dimitri representing OCS at the AHEPA National Convention from July 22<sup>nd</sup> to July 28<sup>th</sup> – Elias 1<sup>st</sup>, George 2<sup>nd</sup>, discussion – all in favor, approved
- 4. Good of the School
  - Comments made about future of the school and Board Operations

5. Announcements/Public Comments

- None

6. Motion to adjourn – Tami 1<sup>st</sup>, Abigail 2<sup>nd</sup>, all in favor – 9:54 PM