



3/9/16

OCS Board Meeting

In attendance: George Chambers, George Righos, Ted Nannas, Jen Ballas, Nick Manolakos, Kate Klemas, Chris Grivas, Marylou Strauss

Absent: Dimitri Dandalos

Guests: Riccardo Stoeckicht, Jon Stewart, Denise Parks

Minutes by Denise Parks

Meeting called to order at 7:18

Pledge of Allegiance

Minutes

Review of February board minutes

Discussion of refinement, clarity in minutes recording; Suggestion to record meeting so there is a record to go back, review and transcribe. Possible to invest in course or rotate minutes scribing among Board members. Nick Manolakos (NM) to investigate options for recording meetings.

Motion to approve amended minutes made by Ted Nannas (TN), Second by George Righos (GR), Aye: 6; Nay: 0;

Approved

TREASURER'S REPORT

Presented by Riccardo Stoeckicht (RS)

67% of school year completed

Proposed final budget originally presented at January Board meeting; the discussion was postponed at the February meeting. RC stressed importance of Board approving proposed final budget tonight.



Odyssey Charter School

Nurturing a Lifelong Love of Learning

Dr. Nick T. Manolakos *Headmaster*

The budget thus far is within \$40,000 of the \$1mil threshold of surplus revenues for the 15-16SY.

Request for the Food Service program to be broken out into a separate spreadsheet for more detailed review at next Board meeting. Further request for detailed spreadsheet for Facilities, Food Service, Before/After Care and IT budgets.

\$50,000 in HVAC units: is this included in the Building Improvements line item? What is included there? RC to review and respond.

Buildings 21 and 26: claims settled within \$1200 of claim request

Building 27: claim is still outstanding; approximately \$240,000 in damages from copper vandalism

Meeting is on the books with insurance company for next year's contract.

*Motion to accept Treasurer's Report and monthly financial statement made by Kate Klemas (KK), Second by GR; Aye: 6, Nay: 0; **Approved***

Motion to accept proposed final budget for 15-16SY introduced by GC

Discussion: In January DOE gives finalized numbers to school; this provides opportunity for schools to revise/finalize final budget. Discussion that After Care revenues are less than anticipated, as is Food Service with greater costs.

*Motion to accept proposed budget as final budget for the 15-16SY made by GR, Second by Chris Grivas (CG); Aye: 6, Nay: 0; **Approved***

COMMITTEE REPORTS

FACILITIES

Presented by Jon Stewart

Buildings 26 and 27 are being toured with pending tenant. Tours are utilizing Bldg 22 as a model for possible renovations.

St. Thomas Building: zoning issues are cleared up; permit is in hand. Modulars still need to be removed. Local charter interested in purchasing. May 1 move in date for new tenant. Need approval to have Vanguard move, and the move needs to be scheduled in the next week.

*Motion to authorize Jon Stewart to work with Vanguard to move modular and/or work with Design Lab to acquire units made by KK, Second by Ted Nannas (TN); Aye: 6, Nay: 0; **Approved***

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NOMINATING COMMITTEE

Presented by Marylou Strauss (MS)

Committee had meeting this month. Board apps are due this Friday. Thus far, four applications have been received: one teacher app and three community member apps.

The committee is taking advantage of vacancies due to natural attrition to create rotation/grid. This creates less disruption within the Board. GC asks MS to reach out to PTO to understand interest and get feedback.

NEW BUSINESS

Project Manager Position: there was solicitation for résumés and proposals for the position. JS worked with architect Colm DeAscansis to develop job descriptions. Five entities were asked for bids.

Proposals submitted by Dimitri Dandalos and Roy Locker.

Board reviews proposals submissions. Discussion among members around structure of proposals (Dandalos: set monthly fee; Locker: hourly with no cap or minimum), qualifications of candidates.

*Motion to accept Dimitri Dandalos's proposal for the Project Manager position made by CG, Second by GR; Aye: 3, Nay: 3; GC, as President of Board, votes Aye. **Approved***

Discussion that DD must resign from Board before contract is signed. GC will accept DD's resignation and get letter from DD to step down from Board and sign contract.

*Motion to accept Memorandum of Agreement from State of Delaware regarding energy contract/costs made by TN, Second by KK; Aye: 6, Nay: 0. **Approved***

Meeting adjourned at approximately 10:30pm