

# Odyssey Charter School Board Member Description

## **Board members participate in:**

- Planning for school goals and updating the board's strategic plan
- Setting annual budget and maintaining fiscal oversight
- Evaluating board performance and the school's performance in achieving its mission
- Establishing policies for the effective management of the school

## **Board members are expected to:**

- Understand the school's mission
- Be familiar with the school's programs and operations
- Assist in attracting and retaining students and staff
- Advocate on behalf of the organization, help educate the community
- Serve as a working member on at least one board committee
- Assist with fundraising, identify potential donors and recruit sponsors
- Review board meeting materials before the meeting
- Identify all potential conflicts of interest

## **Community Representative**

- Has minimum of 5 years professional work experience
- Is experienced working with teams and negotiating
- Bachelor's degree preferred, Graduate degree is beneficial

## **Teacher Representative**

- Is a full-time teacher at Odyssey Charter School
- Is a Delaware teacher with at least 3 years teaching/classroom experience
- Demonstrates an understanding of the charter movement and school operations

## **Parent-At-Large Representative**

- Is a parent of an active Odyssey Charter student
- Demonstrates involvement in school
- Is aware of school practices
- High School Diploma (or equivalent) required

## **Preferred Experiences & Behavioral Attributes**

- Experience in issue resolution and consensus building
- Served in roles which required a long-term commitment
- Passion to serve
- Exemplify collaborative behavior
- Open to and interested in differing viewpoints
- Demonstrates trust and earns respect
- Offers constructive ideas and opinions to enhance groups outcomes
- Recognizes the need for ethical behavior

## **General Time Commitment**

- Actively participate in 90% of board meetings - 3<sup>rd</sup> Wednesday of the month  
Committee work [1-3 hours per month]
- Attend school events

**Odyssey Charter School  
Board of Directors Candidate Application**

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Applying as a ( )Community Member ( )Teacher ( )Parent-At-Large

*In addition to answering the following questions, please feel free to attach a resume.*

Professional work experience:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Membership/role in other non-profit organizations/previous Board experience:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please indicate your experience and interests: (Check all that apply)

<b>Experience</b>		<b>Interest</b>	
Public Relations		Public Relations	
Fundraising/Development		Fundraising/Development	
Grant Writing		Grant Writing	
Human Resources		Human Resources	
Outreach/Advocacy		Outreach/Advocacy	
Policy Development		Policy Development	
Government Affairs		Government Affairs	
Marketing		Marketing	
Special Events		Special Events	
Other:		Other:	

How would Odyssey Charter School benefit from your Board membership?

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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Please indicate skills/abilities you could bring to the board

<b>Skills</b>	
Interpersonal	
Collaborative behavior [Open to differing viewpoints]	
Organizational communications	
Issue resolution & consensus-building	
Community relations/leadership	
Builds trust	
Gains respect	
Offers constructive ideas to enhance groups outcomes	
Recognizes the need for ethical behavior	
Maturity & Poise	
Ability to make a long-term commitment	

**I understand that I am encouraged to always provide my perspective/views in board discussions, and it will not impact my employment [for teacher app] or my student's [for parent app] status.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The completed application and accompanying documents should be emailed to  
Elias Rigas [[elias.rigas@odyssey.k12.de.us](mailto:elias.rigas@odyssey.k12.de.us)]

*Thank you for your interest in serving on Odyssey Charter School's Board of Directors*