



School Volunteer Registration/Information Form

General Information: (Please print clearly)

NAME _____ DATE OF BIRTH _____
Last First Middle Required (MONTH/DAY/YEAR)

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ (HOME) _____ (CELL)

EMAIL _____

EMERGENCY CONTACT NAME _____ PHONE _____

Check all that apply:

I am a volunteer who is:

- Assisting only with my child's class
- Assisting with any grade/class if needed
- Chaperoning a field trip/activity
- Mentoring

How often are you willing to volunteer?

- More than once a week
- Once a week
- Once a month
- Other _____

References:

Please list two references (excluding family):

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

Volunteer Contract:

As a volunteer at Odyssey Charter School, I agree to:

- Respect confidentiality when dealing with students and school staff.
- Abide by the rules and policies of the school and Volunteer Code of Conduct.

Signature of Volunteer

Date

This enrollment form will be kept on file at the School Office. It will be valid for one (1) school year.



VOLUNTEER DISCLOSURE FORM

It is the policy of Odyssey Charter School to make every reasonable effort to provide a safe learning environment for students working with volunteers. Subsequently, we require the following confidential information from volunteers who directly work with students.

This form must be completed, and returned, to the School office. Clearance must be received from school administration prior to beginning a volunteer experience at Odyssey Charter School. Volunteers include, but may not be limited to, parents who serve as a volunteer, mentors, or field trip chaperones.

1. Have you ever been convicted of a crime other than a minor traffic violation? YES NO

If yes, please explain _____

2. Have you ever been convicted or had an administrative finding, of violating any law involving child abuse, sexual abuse, sexual harassment, or exploitation, or any other crime related to children? YES NO

If yes, please explain _____

3. Are you required to register as a sex offender with the Sex Offender Registry? YES NO

If yes, please explain _____

4. Do you currently have charges pending or are there any ongoing investigations relating to any of the aforementioned? YES NO

If yes, please explain _____

I, as a volunteer working at Odyssey Charter School, fully understand that this position is, as stated, on a volunteer basis, which inherent in its meaning, entitles me to no pay or any form of compensation for my services. I understand that the volunteer agreement can be terminated without notice at any time either by the school or the volunteer.

I authorize Odyssey Charter School to review my personal background. I understand that any misrepresentation on any of the volunteer enrollment forms may result in immediate disqualification from any volunteer service within the school. I understand Odyssey Charter School reserves the right to deny my application to serve as a volunteer.

I hereby release the school, its board and its agents, as well as all providers of information, from any liability related to furnishing and receiving information related to this process.

Printed Name

Signature

Date