

## Minutes for Public Meeting of the Odyssey Board of Directors

Date: November 17, 2021

Location: Odyssey Conference Room and Teleconference

Start Time: Public Meeting at 6:01 PM (live and via zoom, see below invite)

Attendance: President Elias Rigas (ER), Vice President Anamaria Anagnostou (AA), Treasurer Erin Allard (EA), Recording Secretary Ken Przywara (KP), Corresponding Secretary Maryann Yarram (MY), Paul Brooks (PB), Valerie Caras (VC), Helen Anderson (HA), Eva Jannelli (EJ), Georgia Halakos (GH)

### Agenda<sup>1</sup>

1. Call to Order
2. Pledge of Allegiance
3. Standard Order of Business
  - Previous minutes October 21 and November 11<sup>th</sup> presented
    - **Motion** to Approve minutes as presented AA 1<sup>st</sup> and EA 2<sup>nd</sup>
      - Approved unanimously
  - Public Comments – Val Caras
    - Emailed comments sent to board for answers
    - No in-person comments at this time
    - **Motion** to Approve minutes as presented MY 1<sup>st</sup> and EA 2<sup>nd</sup>
      - Approved unanimously
  - Head of School Report – Elias Pappas
    - Covid update –
      - Odyssey Charter Covid Dashboard updated as of 11/10
        - a. No specific outbreaks within the school
        - b. Mitigating strategies are proving to be successful
        - c. Testing is now every other week
      - Vaccinations of 5 and older are now recommended
        - a. Vaccination clinic on-site will be 11/23
        - b. Sign up details will be sent tomorrow
      - We are expanding capacity for delivering live instruction and catch up sessions to quarantined students on a case-by-case basis.
    - Fundraising – the Flagpole Fundraising. We are beginning phase 2 with focus on the next building. Mike Russo will be spearheading the next phase. We are waiting on final install details for the scoreboard and bleachers

<sup>1</sup> All agenda items are potential action items for which a vote may be taken.



- Culture Focus – Parent workshops start at the end of the month.
  - We are hosting our first Academic Fair and Showcase this Saturday, to highlight our student’s accomplishments, and give a broad view of what our school looks like from K-12
- Food Service – Providing nourishing meals for 1,400 students per day. We are looking to expand our kitchen to meet our growing needs.
- PTO – Turkey Trot, 11/22. 12/3 Dress Down Day for small toys, or \$2. 12/4 Designer Bag Bingo.
  - December 6-10 Holiday shop for K-5, schedule coming
- Facilities – Quarterly HVAC maintenance is being performed. Hiring custodial staff to replace resignations. Next round of Bio-Protect being applied campus-wide
- IT – Formatting 150 Chromebooks and deploying them, 92 on backorder. Finalizing the OCS call directory, to help phone call routing when you call the school
  
- **Lower School** – Fire safety presentation was great, and Open Houses and Academic Fair this month. Trauma Informed Practices training took place on 11/5 for all Odyssey staff.
  
- **Intermediate School** – Geography Shirt Day and Turkey Trot this month. Thirty students opened up accounts with Bank at School. Safety Patrol is coming in January. We are expanding our after-school programs in January with karate, art, and science. 12/20 and 12/21 K-3 Winter Concert
  
- **Middle School** – Dec 15<sup>th</sup> Band concert. Step Up day for 8<sup>th</sup> graders on 11/19. Open House 11/19. Curricular Instruction Assessment is continuing to assess and audit how we are meeting and will best meet the needs of our students.
  
- **High School** – Homecoming Week was a huge success. Alumni returned as well. College application week ended 10/29, and acceptances are already arriving for our seniors. Rolling Out the Blue Carpet 11/10 for current 8<sup>th</sup> grade families to showcase what our HS has to offer. Homecoming Court and Student Council results were read.
  
- Enrollment – we are looking at next years
- Visual Branding – Processes and logos are continuing
- Transportation – We are seeing some problematic routes, and are addressing them as quickly as we can. We will continue to purchase busses and hire drivers so that we can drop all out-sourced routes. Dashboard will be coming soon with on-time percentages so we can monitor and track timing.



- Student services – Working on our inclusive model. Auditing Special Ed program. First parent council for students with disabilities will be in December to assist our parents in navigating the services and process we offer to help our students succeed.
  - Parent communication discussion centered around how much and/or how little they receive. We are working to balance to make sure parents get enough of the right information without missing too much. We need to streamline the amount of communications go out, perhaps a survey may be needed.
  - Plans for testing after Thanksgiving and Christmas we discussed. Thanksgiving isn't considered an at-risk vacation, as it is brief. We are working to partner with the state to change how we handle close-contact who may be healthy. More details will follow. With Christmas break we will need testing, and communication will go out the first week of December. Spring break will be the same.
  - Greek Program – Dr. Ioanna Lekkakou
    - The Greek Program will be presenting at the Open House and Academic Fair
    - Some of our high school students began tandem learning with students in University of Thessaloniki. The middle school students will begin next week.
    - Odyssey staff provided a showcase of our learning program at a national language education conference.
    - The expansion of the immersion program to the 5<sup>th</sup> grade is continuing. We are reaching out to locate qualified Greek resources in our committee to assist.
  - Financial Review – Jeff Koss
    - Monthly finance report
      - Preliminary budget revenues of \$37,808,731, with 70% collected
      - **Motion** to approve monthly budget report as presented. EA 1<sup>st</sup> and HA 2<sup>nd</sup>
        - Approved unanimously
  - CBOC – Evan Winokur
    - No report this month. Meeting reviewed the budget and p-card transactions.
4. Committee Reports
- Diversity, Equity, and Inclusion – Eva Jannelli
    - Looking forward to working the new Culture Coordinator
    - Food drive this Saturday for Thanksgiving meals and turkey
  - Immersion – Annamarie Anagnostou
    - Regrouping and looking for new members as part of the strategic plan
    - Meeting schedule will be forthcoming



- Fundraising – Maryann Yarram
  - Looking to work with the strategic planning to find out what we need to do.
  - Pulling together information for the big ask items.
  - Next meeting will be 12/13 at 4PM
  - The strategic plan will guide much of what we will need to do.
  - The gym will be around \$4 million, but we need to review all the plans
- Finance – Erin Alder
  - We will schedule our first meeting next month; we are looking for volunteers.
- Non-AHEPA committee
  - Seven applicants, several interviewed. Appointment of the next parent rep.
  - Paul Brooks presented John Nicholson as the lead candidate from the committee.
  - **Motion** to approve the appointment of John Nicholson as the new parent representative on the board. PB 1<sup>st</sup> and MY 2<sup>nd</sup>
    - Discussion followed
    - Approved vote: 3 yea, 1 nay
- PTO Report – Elias Pappas
  - Covered during the HOS report
- New Business
  - none
- 5. Good of the school
  - Nothing
- 6. Motion to move to Executive Session AA 1<sup>st</sup> and HA 2<sup>nd</sup> 7:06PM
  - Potential Executive Session topics
    - Discussion of potential real estate transaction – 29 Del. C. § 10004(b)(2)
    - Discussion regarding qualifications for job – 29 Del. C. § 10004(b)(1)
- 7. Adjourn EA 1<sup>st</sup> and HA 2<sup>nd</sup>
  - 8:56 PM

NOTE: These Agenda Items may not be considered in sequence. Pursuant to 29 Del. C. § 10004(e)(2), this Agenda may be changed to include additional items, including executive sessions, or to delete items that arise at the time of the meeting.

Initial Agenda Posted: November 9, 2021 at [www.odysseycharterschooldel.com/](http://www.odysseycharterschooldel.com/)

Odyssey Zoom is inviting you to a scheduled Zoom meeting.

Topic: OCS Monthly Board Meeting - Public Session

Time: November 17, 2020 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88489803681?pwd=T0c1UE9peTk4aytZckpjeUhmQXFEZz09>

Meeting ID: 884 8980 3681

Password: 2020

One tap mobile



# Odyssey Charter School

Nurturing a Lifelong Love of Learning

---

+13017158592,,88489803681#,,,,0#,,2020# US (Germantown)

+13126266799,,88489803681#,,,,0#,,2020# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

Meeting ID: 884 8980 3681

Password: 2020

Find your local number: <https://us02web.zoom.us/j/kc8A5f5U64>



Building #20, Barley Mill Plaza  
4319 Lancaster Pike | Wilmington, DE 19805  
T: 302 994 6490 | F: 302 994 6915  
[www.odysseycharterschooldel.org](http://www.odysseycharterschooldel.org)