



	Date: 12/13/2021
Meeting: December Monthly Board Meeting	Facilitator: Elias Pappas

Our VISION: Open as many doors as possible for our students once they matriculate through our program.
Our MISSION: The Mission of Odyssey Charter School is to prepare students for a lifelong enthusiasm for learning, develop a keen awareness of world citizenship and culture and establish critical thinking and problem-solving proficiency through the added learning of the Modern Greek language and Mathematics focus.
Our CORE VALUES: Aien Aristeuein.

**School Site Priorities:** What goals are we focusing on? What data do we have to support this goal (the next 4-6 weeks)?

School Site Goal #1	Logistics, transportation remedies
School Site Goal #2	COVID Mitigation, Vaccination Updates, Academic updates
School Site Goal #3	Fundraising 2.0, facilities updates
School Site Goal #4	Culture Focus, Visual branding, universal branding

Part 2 COVID Updates			
Update 1 COVID UPDATES	Positive Cases, Year to Date: (Information updated until 12/3/21)	Please DO NOT send children to school ill. There is a rise in other illnesses on campus. We are currently experiencing multiple cases of Influenza, RSV, Strep throat and colds. Please keep your child home if they are ill. Students should not come to school if they have had a fever in the last 24 hours.	Most recent Governor Carney Executive Order <a href="https://governor.delaware.gov/health-soe/">https://governor.delaware.gov/health-soe/</a>
Part 2 COVID Updates	<p>Lower School</p> <ul style="list-style-type: none"> <li>● 49 positive cases</li> <li>● 10 positive case on campus testing <ul style="list-style-type: none"> <li>○ 8/10 confirmed on follow-up PCR</li> </ul> </li> </ul> <p>Intermediated School</p> <ul style="list-style-type: none"> <li>● 30 positive cases</li> <li>● 12 positive cases on campus testing <ul style="list-style-type: none"> <li>○ 7/12 confirmed on follow-up PCR</li> </ul> </li> </ul> <p>Middle School</p> <ul style="list-style-type: none"> <li>● 36 positive cases</li> <li>● 18 positive cases on campus testing <ul style="list-style-type: none"> <li>○ 16/18 confirmed on follow-up PCR</li> </ul> </li> </ul> <p>High School</p> <ul style="list-style-type: none"> <li>● 13 positive cases</li> <li>● 4 positive case on campus testing <ul style="list-style-type: none"> <li>○ 3/4 confirmed on follow-up PCR</li> </ul> </li> </ul> <p>Campus Totals</p> <ul style="list-style-type: none"> <li>● 128 positive cases</li> <li>● 44 positive cases on campus testing <ul style="list-style-type: none"> <li>○ 34/44 confirmed on follow-up PCR</li> </ul> </li> </ul> <p><b>Testing:</b> <b>Delaware Public Health is partnering with Quidel to offer testing in Delaware Schools.</b></p> <ul style="list-style-type: none"> <li>● Quidel has remained flexible meeting Odyssey’s needs.</li> <li>● Quidel is on campus each week and alternates buildings tested.</li> </ul>	<p><b>Odyssey Charter SY2021-2022 COVID Dashboard</b></p> <p>Campus COVID case total has risen since the last board meeting. At the last board meeting there were 86 cases on campus. As of Wednesday, December 8, 2021 there were 128 cases. Of the total number of COVID cases since school began 32.8% have been in the last month.</p> <p>There are <b>more than 60 students</b> that have been admitted to the program.</p>	<p>Delaware Update for Schools &amp; Students <a href="https://www.doe.k12.de.us/Page/4242">https://www.doe.k12.de.us/Page/4242</a></p> <p><b>Odyssey Charter Dashboard SY 2021.2022</b> <a href="https://docs.google.com/document/d/1kDfNFHfc9qbHpXzul57jzpxCDDb5VeIY4ey9t-FezQ/edit?usp=sharing">https://docs.google.com/document/d/1kDfNFHfc9qbHpXzul57jzpxCDDb5VeIY4ey9t-FezQ/edit?usp=sharing</a> <i>This information remains current and is updated each Thursday. Weekly counts are from Thursday to the following Wednesday.</i></p> <p>Quidel Information: <a href="https://ir.quidel.com/news/news-release-details/2021/State-of-Delaware-Selects-Quidel-for-COVID-19-Testing-Program-at-Schools/default.aspx">https://ir.quidel.com/news/news-release-details/2021/State-of-Delaware-Selects-Quidel-for-COVID-19-Testing-Program-at-Schools/default.aspx</a></p>

**COVID Updates  
Part 3**

**Test to Stay:**Odyssey Charter launched the Delaware Public Health Program “Test to Stay” on Monday, December 6, 2021. This program offers unvaccinated close contacts the ability for families to take them to testing each night and attend school the next day. This program is operated at the state level. Odyssey Nursing is responsible for identifying participants, explaining the process, and reviewing the results submitted by families.

**Staff Vaccination and Testing Mandate:**  
Per the [DHSS emergency secretary's order](#), Odyssey employs an attestation approach coupled with monthly audits to safeguard the health of our employees and their families, our students and visitors and the community at large that may be reduced by vaccination and testing. This also ensures compliance with the state's order.

**Vaccination is highly recommended to fight the spread of COVID.**

- Vaccination is available for all children 5 years and older.
- Odyssey will offer a 2nd vaccination clinic to families that took part in the first vaccination clinic Tuesday, December 14, 2021.Families have already pre-registered for the 2nd clinic. Thank you to Albertson's for providing this to our community.

State of Delaware Vaccination Information:  
<https://coronavirus.delaware.gov/vaccine/>

If you need assistance with obtaining vaccination for COVID-19 or the flu please reach out to your building level RN.

<p><b>Flagpole initiative and fundraising updates</b></p>	<p>Michael Russos has agreed to take on logistics for the Brick Project Phase 2. We are evaluating a new brick vendor and are launching the new campaign for the next buildings, projected to start in the next 4-6 weeks. Our goal is to raise at least \$50,000 in this phase.</p> <p>Campaigns for ramping up sales will kick off once new collateral and websites are set.</p> <p>The Leadership Committee is assisting the creation of a OCS vendor file - which can be used to solicit brick sponsors. While many of our Vendors are being identified - we will need to run down contact details which are currently lacking.</p>		<ol style="list-style-type: none"> <li>1. Bleachers for the soccer field are being shipped 11/15/21. Installation tentatively scheduled for the week of 11/29/21.</li> <li>2. Scoreboard delivery date still not confirmed but should have information in the week. Scoreboard 8' tall x 12' wide with ad banner 3' tall x 12' wide. Wireless control. Working on getting steel installed for installation of the scoreboard. Also getting 2nd proposal for field electric service.</li> <li>3. As soon as recess equipment is received facilities will work on installing items in and around building 20.</li> </ol>
<p><b>Culture Focus</b></p>	<p>12/10/21</p> <ul style="list-style-type: none"> <li>- Staff have received a survey to express their experience at OCS.</li> <li>- The parent survey will be disseminated during the week of 12/13.</li> <li>- Scheduled culture walkthroughs for each building to observe how they embrace diversity and inclusion have begun, with the LS walkthroughs already completed.</li> </ul>	<p><b>Food Services:</b> feeding over 1400 students per day. This is the largest our program has ever been. We are looking to expand our kitchen in order to meet the growing needs. We would like to order some new high efficiency ovens to help with our kitchen needs. Our development team is looking for community members who would like to donate to the school. Today we served over 1100 formal roasted turkey, mash potatoes, stuffing, and all the fixings holiday lunches! What a delicious treat! Thank you Food service team!</p> <p><b>Facilities:</b></p> <p>The Office's expansion and moving project is close to complete, with support personnel now centrally located in Building 22, upstairs in the fishbowl. This will allow for better collaboration and leverage our support.</p>	

		<p><b>IT:</b> formatting all new chromebooks (which includes a new shipment of 150 within the last month), online library launched, schoology rollover and update, moving lower school to home access center</p> <p><b>Marketing:</b> Voted top public school in Northern Delaware by 2021 First State favorites, billboards coming in the next couple of weeks on major highways, direct mail campaign, academic fair, step up days all in the planning/logistics phase</p>	
<p><b>Building Level Updates</b></p>	<p><b>Lower School:</b> The lower school is currently preparing for our Winter Concerts and gearing up for a building-wide Winter Olympics Door Decorating Contest to occur after we return from Winter Break.</p> <p>This month, teacher walkthroughs are focused on inclusive practices, and teachers have created warm, inviting, and equitably accessible learning environments for their students! We are continuing to work on collecting, implementing, and posting trauma-informed practice resources around the building as a follow-up to our Trauma Informed Practices PD on 11/5!</p> <p><b>Intermediate School:</b></p>	<p><b>High School: See below</b></p>	<p><b>Curriculum:</b></p> <p><b>K-5: Curriculum, Instruction, Assessment (CIA)</b></p> <p>Kindergarten teachers have collaboratively assessed the effectiveness of a new Kindergarten students' math screener, I-Ready, and it will be purchased for January's use. <b>(Update) I-Ready Kindergarten Math Screener purchased and teachers were trained. Assessment scheduled to begin in January. Meanwhile, Kindergarten teachers already have students practicing through the account that has been setup.</b></p> <p>In addition, having participated in one of many restorative practices workshops scheduled for this SY, teachers have increased their understanding of the triggers that drive students' behavior, and ways in which they can be supported. Each K-5 teacher received</p>

- Getting into the holiday spirit with our door decorating contest. Voting takes place this week.
- 3rd grade has an in-house field trip this Thursday & Friday
- Looking forward to the 3rd grade holiday concerts next week.
- Heading into winter break with our December school-wide BINGO...Will we have another 5th grade class win?!

**Middle School:** The middle school is gearing up for our winter events.

- Our Penny Wars start on Dec. 8th with all proceeds going to our drama department.
- The 8th grade team is having a cookie dough fundraiser to raise money for their end of year trip, 8th grade formal, and graduation. Please show them your support!
- MS Band has their winter concert on Dec. 15
- MS Greek Culinary Arts students along with our Business and Technology students will participate in a S.T.E.A.M Gingerbread Workshop on Dec. 22

a plethora of intervention strategies to enhance and support the work.

**6-12: Curriculum, Instruction, Assessment (CIA)**

6-12 teachers are continuing to support our ELA (StudySync) and math (Carnegie Learning) curriculum.

6-12 teachers are completing a MP1 gradebook audit and will be completing a gradebook analysis at the end of the first semester to make sure their gradebooks align with the policy.

**Curriculum Adoption: (CIA)**

K-5 teachers are currently assessing various reading curriculums, with the intention of adopting one for next SY. As part of the adoption process, they are conducting curriculum mapping to determine alignment with standards, and visiting schools to observe several curriculums in action. Once that is completed, they will debrief and make a determination. **(Update) Teachers are exploring Amplify (CKLA); Benchmark Advanced, My Views, INTO Reading, and the American Reading Company (ARC). The three-pronged approach being used, includes delving into hard copies of all curriculum materials and resources, exploring digital resources, comparing and contrasting elements of all 5 reading curriculums, and reviewing the national normed edreports on each curriculum.. Ongoing.**

			<p><b>K-5 Strengthening Professional Learning communities via SEL. (CIA)</b> Teacher-leaders are currently immersed in self-awareness, one of the SEL components, as they enhance the ability to collaboratively plan, deliver, and assess to drive student achievement. They are utilizing results of the Strengths-based assessment to deepen awareness of the PLC process and strengthen their ability to lead. <b>Ongoing.</b></p> <p><b>K-5 Professional Development Needs Assessment (CIA)</b> Teachers are currently completing a qualitative assessment of their professional development needs for the remainder of the school year. These needs are aligned with the school's curriculum, instruction, and assessment goals; can be teacher-led; and will be embedded with ongoing support, demonstrations, feedback, modeling, and masterminding through PLC. In providing agency, the results will specifically note teachers' PD needs associated with assessing learning (formatively and summatively); addressing specific concepts and strategies; and enhancing ability to provide intervention for struggling learners. <b>Ongoing</b></p> <p><b>K-12 Professional Development Needs Assessment (CIA)</b> Teachers will be participating in a series of professional development training on restorative practices, affective language, and TIPS training through the LAIRP.</p>
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			<p>Our first professional development with the company was completed on 11/5. We are currently gathering feedback from our participants to help create a plan for additional sessions for early spring 2022.</p> <p><b>Odyssey's participation in State-wide Professional Development initiatives</b> Representatives from each school in the Accelerating to grade-level math coaching program. (Update) <b>First meeting was December 10th. Staff will be informed of next steps and how these coaches will build their capacity.</b></p> <p>Eureka/Zearn/Engage NY math Professional Learning Network</p> <p>K-2 teacher representatives in the Leading Early Literacy Series for Elementary School Teams. (Update) <b>1st workshop will be this Friday 12/17/21.</b></p>
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<p><b>HS Updates</b></p>	<p><b>HS</b></p> <p>College Applications continue to be sent out and returned with positive news! We have had a total of 23 students (more than 1/3 of our seniors) apply to 125 colleges thus far. We have even already received some exciting news of acceptances, with students hearing back early from Penn State Main Campus, Baylor University, Temple, Jefferson, and Pace.</p> <p>Our next major student activity is our Masquerade Ball, held on Friday 1/14 at the Claymont Ballroom. Tickets will be sold when we return from Winter Break, and we are looking forward to this semi-formal dinner/dance!</p> <p>First Semester finals will take place on Thursday, 1/13 and Friday, 1/14. Students will take their finals in the morning on a special schedule, and can leave after their finals each day if they have their own transportation, or stay until the end of the day for the bus.</p> <p>We are currently enrolling students for our next Greece Trip through EF Tours in 2023. This trip mirrors the trip taken in 2019 and will be led by Ms. Jessica Inskeep!</p>	<p><b>School Choice - HS</b></p> <p>Have you seen our billboard? We've got billboards up around New Castle County!</p> <p>We are in the process of school choice for this year, and have record interest in our HS programs! We look forward to welcoming our largest class of 9th grade students yet! We also have limited seats available for 10th grade students for the 2022-23 school year.</p> <p>The OCHS Class of 2026 (8th grade) visited the high school in November! They participated in activities throughout the building and met all of the HS staff while meeting and interacting with current HS students. All involved said they had a great time!</p> <p>The next HS Step Up Day for our 8th grade students to visit the HS will be on Friday, 1/21/21!</p>	<p><b>Recognitions - HS</b></p> <p>We would like to recognize and thank our HS staff for their participation and planning, organization and execution in all of the many events we've had this fall! From Homecoming to Open House, Rolling out the Blue Carpet to Academic Fair, we could not be more grateful to have such an involved and helpful staff!</p>
<p><b>Update on school priorities</b></p>	<p><b>Enrollment:</b> We are currently working on creating the projections for next year. More information will be available in late January.</p>	<p>DEI: Priorities include training for staff re: Trauma informed practices, Affective language and non-violent communication, implementation of</p>	<p>Stakeholder communication updates:</p>

	<p><b><u>Calendar Update:</u></b></p> <p>Possible January Update to be determined</p>	<p>restorative practices in classroom instruction and discipline management, and training regarding the inclusive education model for Special Education.</p> <p><b><u>Academic Focus:</u></b> <b><u>See Curriculum Updates</u></b></p>	<p>a. Parent/Student Surveys will be conducted by Panorama Education. These anonymous surveys will focus on school culture, climate and safety. We will use this data to drive our future decision making. The first such survey will be distributed in the fall semester and the second one in the spring to monitor our progress toward goals set from the feedback we receive on the fall survey. More discussed below.</p>
<p><b>Visual Branding</b></p>	<p>We are pricing out both a banner as well as the cost to add spot lights that will illuminate a very large OCS sign that will cover the entire surface over the front entrance of the LS. The side that faces 141, and will be seen from 141 throughout the evening hours</p>		

**Financial Update**

- Final distributions from two of the four larger districts that Odyssey feeds students from have been received as of November 30th.
- Early analysis on the Substitute expenses (In-house & contractual) trending higher in Aug-Nov than preliminarily budgeted. An update in the projections has taken place, but future updates may continue as we approach the creation of the Final Budget proposal. Substitutes are covering for PPL (which the School will receive a portion of the costs from the State), filling long-term medical outages, filling current staff vacancies, and daily substitutes to assist when there are teacher outages. Outages related to COVID-19 are being analyzed to submit a reimbursement to the State to recoup some of the costs associated where applicable.
- To-date, \$602k of expenses have been coded to Federal funds out of the preliminary budgeted amount of \$1.96mill.
- The projected year-end cash on hand is \$8.1million, of which \$6.7mill is unrestricted (not including State 2% contingency) and \$1.4mill is restricted.

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**Transportation**

Short Term: Pushing to purchase used buses asap or new ones in March/April. These buses will be DE Spec and ready to run routes.

We plan on taking over First Student Bus 5 permanently and not covering the route (which we are now) as soon as we have the driver and bus available.

*ETA: Jan 3rd – March 30th.*

*Used buses purchased in Jan, new in March.*

Currently there are 0 DE spec buses available, new or used.

Long Term: New bus wait times are about 180-300 days. We are looking at used options that have most of the DE specs that we could retrofit in a timely manner as an alternative but will also propose to purchase new bus orders for the next academic year.

Short Term: Survey - After School Bus Stops ended 12/10, will start the new

**Transportation Monthly Dashboard:** [click here.](#)

**Will be up on the website after the board meeting.**

	<p>Activity Run with an added stop at Talley Day Park after the holiday break.</p> <p>Long term goal is to have 2 activity runs next year, one that services Northern Wilmington and one that serves down in Newark, Bear and the top of Middletown.</p>		
<p><b>Student Services</b></p>	<ul style="list-style-type: none"> <li>● <b>ELL</b> <ol style="list-style-type: none"> <li>1) Preparing for the state WIDA testing in January-February</li> <li>2) Working on more inclusive model with push in services to support students.</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>● <b>MTSS</b> <ol style="list-style-type: none"> <li>1) Problem solving team in each school is meeting to identify students who have not responded to best practices and interventions. Team member is assigned to a case and works through a problem solving process to identify and implement specific intervention or strategies based on data to support students</li> <li>2) Working to get the SEL program zones of regulation up and running with the support of OT consultation to better support our K-2 students with social emotional regulation The hope is to identify a common language about emotions and social emotional learning to support consistency throughout the school.</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>● <b>Special Education</b> <ol style="list-style-type: none"> <li>1) Working on training related to best researched based practices to support all learners and through differentiated instruction and accommodations implement universally designed instruction.</li> <li>2) First Parent Council for Students with Disabilities December 20th. Parents with students who receive services through an IEP please be on the lookout for a flyer with more information. This session will focus on meeting the director, Mission for special education moving forward, and how to navigate through special education at OCS.</li> </ol> </li> </ul>
<p><b>IT</b></p>	<p>Upgrading BlackBoard Connect to BlackBoard Mass Notification, an easier and more robust version to help improve school communications.</p>	<p>Still waiting for 92 Chromebooks still on Backorder</p>	<ul style="list-style-type: none"> <li>○ 60 Staff Surface Laptops are still back ordered</li> </ul>

**OUT OF STATE TRAVEL**

For approval, describe nature of trip, dates of travel, and any other pertinent info etc. and get it on the agenda.

I.e. 9th grade class trip to Independence Hall in Philadelphia, PA on 4 July 2023.

HS

MS

IM

LS

**HS Upcoming Out of State Field Trips**

- Greece Tour - April 2021
  - Through EF Tours
- Australia and New Zealand Tour - June 2021
  - Through EF Tours
- Training Tour - 2 staff members
  - International, potentially in Spain but dependent on COVID protocols, could change. This will occur over a long weekend and enables the staff leading the EF tours to be better prepared to execute the tour.

**MS Upcoming Out of State Field Trips**

- Brandywine River Museum of Art
  - 8th grade Art students
  - Friday December 17
  - Explore different art styles and mediums
- Longwood Gardens
  - Middle School Green Team Members
  - January 5th
  - Students will be learning about different tree cycles.
- Dorney Park
  - Entire 8th Grade
  - End of May
  - End of year trip
- Lincoln Financial Field
  - Entire 6th Grade
  - gogreen/recycle initiative

<p><b>Development Office</b></p>	<ul style="list-style-type: none"><li>○ April 2nd</li><li>● Philadelphia Zoo<ul style="list-style-type: none"><li>○ Entire 6th Grade</li><li>○ 1st week of June</li><li>○ End of Year Trip</li></ul></li><li>● Constitution Center<ul style="list-style-type: none"><li>○ All 7th Grade social studies classes</li><li>○ Philadelphia</li><li>○ last week in March</li></ul></li></ul> <p><b><u>IS Upcoming Out of State Field Trips</u></b></p> <ul style="list-style-type: none"><li>● 4th Grade Philadelphia Field Trip<ul style="list-style-type: none"><li>○ In May</li><li>○ Visiting the American Museum of the Revolution</li></ul></li><li>● 5th Grade<ul style="list-style-type: none"><li>○ Washington, DC - Smithsonian Museums (tentative date June 2, 2022) - the trip will give students an opportunity to connect to math, science, social studies and language arts through hands on experiences at the Smithsonian Museum.</li><li>○</li></ul></li></ul> <p><u>The Fundraising Committee</u> met on Dec 13th to review project priorities for funding. (this will include a status and recommendations for restarting the OCS Capital Campaign).</p>		
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	<p>Once funding priorities are set execution strategies can be targeted and executed.</p> <p><u>Capital Campaign Collateral</u> as developed by PTI is currently hosted on a website of this vendor's development (and linked to ours) - we have a meeting set to review gaining control and updates to the materials. There may also be other resources currently held by this firm including a large Major Gifts prospect file.</p> <p><u>Marcom projects</u> - include effort to increase choice enrollments - with mailings targeted to Families of both High School and Kindergarten children - mailings are targeted to be in homes between Christmas and New Years Day.</p> <p>Social media Campaigns will also be conducted to support the choice enrollment campaign - note: two supporting billboards are in place thru the end of January.</p> <p>Items for Discussion - <u>CRM project execution</u>; <u>Annual Appeal</u>; and the targeting of one or two <u>major events</u>.</p>		
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