



	Date: 01/19/2022
Meeting: January Monthly Board Meeting	Facilitator: Elias Pappas

Our VISION: Open as many doors as possible for our students once they matriculate through our program.
Our MISSION: The Mission of Odyssey Charter School is to prepare students for a lifelong enthusiasm for learning, develop a keen awareness of world citizenship and culture and establish critical thinking and problem-solving proficiency through the added learning of the Modern Greek language and Mathematics focus.
Our CORE VALUES: Aien Aristeuein.

School Site Priorities: What goals are we focusing on? What data do we have to support this goal (the next 4-6 weeks)?

School Site Goal #1	COVID mitigation, logistics, new updates, livestream options
School Site Goal #2	Minor Modification Logistics/Enrollment, Expansion of Greek Immersion to grade 5, Updated EPPR
School Site Goal #3	Fundraising 2.0, facilities updates
School Site Goal #4	Culture Focus: Response to Survey Data, Restorative Practices Part 2 training

COVID UPDATES Part 1: CAMPUS Prevalence & Mitigation	<p>Positive Cases, Year to Date: (Information updated until 1/12/22)</p> <p>Lower School</p> <ul style="list-style-type: none"> • 143 <p>Intermediated School</p> <ul style="list-style-type: none"> • 113 <p>Middle School</p> <ul style="list-style-type: none"> • 125 <p>High School</p> <ul style="list-style-type: none"> • 62 <p>Campus Totals</p> <ul style="list-style-type: none"> • 443 <p>Testing: Delaware Public Health is partnering with Quidel to offer testing in Delaware Schools.</p> <ul style="list-style-type: none"> • Quidel has remained flexible meeting Odyssey's needs. • Quidel is on campus each week and alternates buildings tested. • This week 1/18/22 Quidel has had staffing issues and testing was only available one day on campus. • Testing was offered by Odyssey to staff members on Tuesday, January 18, 2022 (1:30pm-4pm) by the nursing team. • Quidel does not have the staff or availability to test all students on campus every week so we will move back to our original model from the beginning of the year, bi weekly testing. 	<p>Please DO NOT send children to school ill. There is a rise in other illnesses on campus. We are currently experiencing multiple cases of Influenza, RSV, Strep throat and colds. Please keep your child home if they are ill. Students should not come to school if they have had a fever in the last 24 hours.</p> <p>Vaccination is highly recommended to prevent the spread of COVID.</p> <p>There are 2466 consents for the program completed at Odyssey Charter School.</p> <p>Vaccination is highly recommended to fight the spread of COVID.</p>	<p>Most recent Governor Carney Executive Order https://coronavirus.delaware.gov/guidance/</p> <p>Delaware Update for Schools & Students https://www.doe.k12.de.us/Page/4242</p> <p>Odyssey Charter Dashboard SY 2021.2022 https://docs.google.com/document/d/1kDfNFHfc9qbHpXzuI57jzpxCDDb5VeIY4ey9t-FezQ/edit?usp=sharing <i>This information remains current and is updated each Thursday. Weekly counts are from Thursday to the following Wednesday.</i></p> <p>State Testing Information: https://coronavirus.delaware.gov/testing/</p> <p>Information to receive a vaccine: https://coronavirus.delaware.gov/vaccine/where-can-i-get-my-vaccine/</p> <p>Quidel Information: https://ir.quidel.com/news/news-release-details/2021/State-of-Delaware-Selects-Quidel-for-COVID-19-Testing-Program-at-Schools/default.aspx</p>
Part 2 Case Management & Contact Tracing	<p>Staff and Student Families are required to reach out to their building level RN</p>	<p>There have been recently updated changes.</p>	

	<p>for guidance when testing positive or someone within their home is positive.</p> <p>Test to Stay:Odyssey Charter continues to participate in the Delaware Public Health Program “Test to Stay”. This program offers unvaccinated close contacts the ability for families to take them to testing each night and attend school the next day. This program is operated at the state level. Odyssey Nursing is responsible for identifying participants, explaining the process, and reviewing the results submitted by families. Testing availability and locations is decided at a state level.</p> <p>Close Contact Information: Nurses are reaching out to close contacts (Students/Staff) as they are identifying them. This close contact information may be shared via email or telephone call. Nursing is doing their best to identify close contact in a timely manner. At times notification of a positive case is happening as the close contact window has closed. Due to the notification process of close contacts the entire community should be monitoring for signs/symptoms of COVID-19.</p>	<p>Students are continuing with the 10 day quarantine period and case management with the school RN prior to return to campus. The model has not shifted to the 5 day period for students as spacing during eating can not accommodate a minimum of 6 feet at this time.</p>	<p>OCS Student Guidance: https://drive.google.com/file/d/112z41nJjHLG1k8m18nhijNQvWe3GFwIn/view</p>
Culture Focus	<ul style="list-style-type: none"> ● Culture Follow Up Mtg. w/Deans <ul style="list-style-type: none"> ○ LS -1.18.22 ○ IS- 1.20.22 ○ HS - 1.20.22 ● Student Survey <ul style="list-style-type: none"> ○ Will be completed by EOB 1.20.22 and ready to be administered the wk of 		

	<p>1.24.22 for students to take during ELA</p> <ul style="list-style-type: none"> • Meeting w/EPP Alumni-1.18.22 <ul style="list-style-type: none"> ○ Talk about moving forward w/capstone project 		
Building Level Updates	<p>Lower School:</p> <p>We have successfully pivoted to offering a livestream option during the COVID surge as well as enhanced enforcement of mask-wearing and social-distancing mitigation strategies in the building.</p> <p>We have begun our collaboration with an Occupational Therapist through the Student Services Department to address restorative practices and zones of regulation training within the building.</p> <p>Our new Student Advisor has begun rolling out initiatives in our building, including the Spread the Word to End the Word Campaign.</p> <p>We start our American Heart Association Kids Challenge kickoff event this week and created a Principal's Challenge Video to represent the Lower & Intermediate School for extra fundraising power.</p> <p>We have begun collaboration with our Culture Coordinator to review data from panorama surveys and identify action</p>		

	<p>items to improve the climate and culture of the lower school.</p> <p>Intermediate School: <u>Three After-school Programs started</u> <u>1/11/2022</u></p> <p>Science Explorers- Tuesdays 3:30-4:30 p.m.</p> <p>Young Rembrandts Art-Wednesdays 3:30-4:30 p.m.</p> <p>Freestyle Martial Arts Karate-Wednesdays 3:25-4:10 p.m.</p> <p>5th Grade AAA Safety Program starting 2/1/2022- 12 students with arrival and dismissal duties through the school, uniforms and supplies provided thanks to AAA Safety Patrol Program</p> <p>Middle School:</p> <p>The middle school just completed their first semester courses and was successful in implementing a virtual option for students. Our 8th graders will be taking their second Social Studies field test on 2/24 and a sample group of 8th graders will be participating in NAEP (National Assessment of Educational Progress) on 2/23.</p>		
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	<p>Upcoming Student Activities:</p> <ul style="list-style-type: none">● JA Financial Park field trip 2/17 & 2/18● MS Dance 2/18● 6th field trip to see Freedom Riders at the Grand Opera House 3/1● 7th Grade Field trip to Constitution Center 3/24 <p>Teacher travel request for Board Approval:</p> <p>What: NAEA Art Conference Where: New York City - Hilton New York Midtown 1335 Avenue of the Americas New York, New York 10019 When: Thursday March 3 – Friday March 5</p>		
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HS Updates	HS	School Choice - HS	Recognitions - HS
	<p>Our High School is rolling into a new semester! We began our second semester courses yesterday, January 18th.</p> <p>The HS will welcome our first foreign exchange student this month - Sarah is joining us from Brazil and is staying with her host family the Scotts, who have two students in the lower and intermediate schools. Welcome Sarah!</p> <p>We are also welcoming a new staff member at the high school this month, Gerard Kelly! Mr. Kelly will be the Work Based Learning Coordinator, working with students in all HS grades focused on supporting students in CTE programming and work-based learning initiatives.</p> <p>College Acceptances continue to roll in, and many early decision applicants from University of Delaware are hearing back now! Many of our students wrapped up their final applications and submitted them this past weekend during the regular decision deadline.</p> <p>HS has two upcoming trips for approval - our Senior Class Trip to Tannersville, PA (Camelback Mountain) is scheduled for the weekend of April 8-10, 2022. Another trip is scheduled for Thursday, March 24, 2022 to the Philadelphia Zoo</p>	<p>The school choice process is still continuing at the HS! We are looking forward to welcoming our largest class of 9th graders yet. We are also accepting applications for limited seats at the 10th grade level and look forward to the lottery coming up! Be on the lookout for admitted student activities to come!</p>	<p>The HS would like to recognize the following accomplishments this month:</p> <p>The 2021 Ellinomatheia Exams were held this past October. Four of our current OCS High School students successfully passed the exams, and have received their Certificates of Attainment in Greek. Please join the very proud faculty and staff in congratulating the following students for this significant accomplishment: A2 level; Sydney Fauser and Thomas Walder. B1 level; Eesha Sagiraju. And C1 level; Niki Papadopoulou. Great job by all of you!</p> <p>HS Teacher Melissa Tracy recently won two separate grants. She was a recipient of the American Geographical Society's 2021 GeoBoost Grant and the NOKIA STEM Grant for Teachers. Congratulations, Melissa!</p>

	for the Unless Contest for our students in the Hydroponic Learning Lab class.		
Update on school priorities	<p>Enrollment: As expected, Odyssey has received a large number of new student applicants for the 2022/2023 school year. Although open enrollment ended on January 12, 2022, Odyssey is still accepting additional applications to be added to our waitlist after those received during open enrollment. Those additional applications will be added to our waitlists in the order in which they are received. In less than 3 months, we are already trending towards more applications than were received during 11 months for the 2021/2022 school year (1283 to date compared to 1059 for the entire 11 month period last year). The school lottery is set for February 18, 2022 after which we will start to send out invitation letters.</p>		
CIA	<p>Curriculum</p> <p>Grades K-5</p> <ul style="list-style-type: none"> Teachers are piloting units from Amplify <p>Grades 6-12</p> <ul style="list-style-type: none"> Solidifying scope and sequences for all courses Beginning to identify needs for SY 22-23 courses 	<p>Instruction</p> <p>Grades K-5</p> <ul style="list-style-type: none"> Analyzing data from marking periods one and two to determine areas of need for RIME Time <p>Grades 6-12</p> <ul style="list-style-type: none"> Completing gradebook audits for semester one 	<p>Assessment</p> <p>National Assessment of Educational Progress (NAEP)</p> <ul style="list-style-type: none"> 4th Grade NAEP <ul style="list-style-type: none"> 48 students will be taking the NAEP assessment on Thursday, January 27th 8th Grade NAEP

	<ul style="list-style-type: none"> ○ Early stages of creating the instructional budget 	<ul style="list-style-type: none"> ● Analyzing formative and summative data from semester one for subpopulations to identify areas of need and targeted instruction <p>Whole School</p> <ul style="list-style-type: none"> ● Restorative Practices training scheduled for March with LAIRP 	<ul style="list-style-type: none"> ○ 50 students will be taking the NAEP assessment on Wednesday, February 23rd <p>DeSSA Social Studies Field Test (#2)</p> <ul style="list-style-type: none"> ● All 8th grade students will be taking the assessment on Thursday, February 24th <p>STAR Testing and our new iReady Kindergarten Math Screener are being scheduled for the month of February</p> <p>SATs 2022 are now digital. Our SAT Coordinator, SSD Coordinator, and District Test Coordinator are working on the transition to ensure students are prepared this spring.</p>
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Financial Update	<ul style="list-style-type: none"> • The final payments of funding from local districts have been processed. • The final majority of payments from the State have been processed. Adjusting funding will be expected for the duration of the year for known adjustments, degree changes, and PPL/payout reimbursements. • Two spare DE-spec buses have been purchased with anticipation of providing support to the fleet when buses are unavailable due to maintenance. • Preliminary funding was received for HB100 for \$110k. Further guidance being provided by the State on the allowable uses for the funding (likely to be treated like the Federal Grants). • Tuition Tax Bill Update. • Outages related to COVID-19 are being analyzed to submit a reimbursement to the State to recoup some of the costs associated where applicable. • To-date, \$853k of expenses have been coded to Federal funds out of the preliminary budgeted amount of \$1.96mill. • The projected year-end cash on hand is \$8.1million, of which \$6.6mill is unrestricted (not including State 2% contingency) and \$1.5mill is restricted. 		
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Transportation	<ul style="list-style-type: none"> • Purchased 2 used DE Spec buses last week, they were delivered to OCS on Friday 1/14 • When they are registered and lettered we will utilize them to support our fleet. They will be strictly used as spare buses and not fleet route buses. • December 2021 our fleet ran at 100% on time for all buses K-12, we subbed out 16 routes for FS when they did not have a driver available. • Still training and hiring drivers as they come in. We are currently training 4 drivers who have passed the proper DMV tests. 	Transportation Monthly Dashboard: OCS Transportation Dashboard Dec21.pdf (odysseycharterschooldel.com)	
Student Services	ELL <ul style="list-style-type: none"> • ACCESS for ELLs testing will begin February 1st and continue through March 18th in all four buildings. The ACCESS test entails delivering four English language tests (listening, speaking, reading and writing) to each of our 200 ELL students. Our goal is to complete testing efficiently while reducing disruption to instructional time for students and teachers, therefore flexibility to accommodate testing is 	MTSS <ul style="list-style-type: none"> • Mid year Star and/or Dibels testing for mid year progress monitoring is taking place now and into february. The information will help schools to determine areas of need for students, and what supports or interventions they will need in their RIME/RTI/Fundamentals time. • Working with CIA to support MTSS and implementation of research based instruction • OT has started and will be working with K on Zones of 	Special Education <ul style="list-style-type: none"> • Transition fair for students with disabilities will be held March 24 2022, 5-8 at the chase center. Odyssey has helped to support charter school input at the New Castle County Transition Team Meetings • DOE Indicator 11 Initial evaluations and Indicator 9 & 10 Disproportionate Representation in Special education were determined to be compliant and correctly implementing the regulatory requirements under IDEA.

	<p>appreciated during this time. A preliminary ACCESS testing schedule can be found here: Odyssey ACCESS Schedule 2022. Please contact Laura.Favatas@odyssey.k12.de.us with any questions regarding ACCESS testing.</p>	<p>Regulation to help support Social Emotional Learning</p>	<ul style="list-style-type: none"> Working on budget and grants for next year how to continuing support the students with spec ed services
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IT	<p>Upgrading BlackBoard Connect to BlackBoard Mass Notification, an easier and more robust version to help improve school communications.</p>	<p>Still waiting for 92 Chromebooks still on Backorder</p>	<p>60 Staff Surface Laptops are still back ordered</p>
Facilities	<p>Athletic Field Bleachers</p> <p>Athletic Field Scoreboard</p>	<p>Installed - Project completed</p> <p>Foundation and steel has been erected. Pending delivery of scoreboard in late February 2022.</p>	<p>Final installation pending delivery of scoreboard in late February 22</p>

	Athletic Field Electric Service	Electrician hired for project	Pending delivery of materials and equipment
	Staffing	All facilities employees are working (5) All custodial employees are working (13)	
	Admin Offices Renovation	Completed the division of the middle office in the admin suite. Working in the right office to divide in two. Door and frame have been ordered.	
	HVAC Systems	Hot Water Boilers (21 & 22) - .	Operating Normally
		Building 20 - 24 HVAC units.	One Unit under repair
		Building 21 - 19 Rooftop Units.	Operating normally
		Building 22 - 18 Rooftop Units -	Operating normally
		Building 23 - 16 Rooftop Units -	One unit under repair
		Small Gym - 1 Rooftop Unit -	Under repair but operating.
	Help Desk Ticket Status	2 tickets pending action	
	AHERA Testing	Required six month surveillance inspection	Scheduled for February 2022
	Asbestos Hazard Emergency Response Act		

Food Service

Excited to announce that Our 2021 Equipment Grant Assistance application has been approved. We received \$31,000 to purchase a steamer for the kitchen.

Fundraising/Development

Efforts are now focused upon preparing our message for rolling out to our targeted sponsors.(Including our targets in the Philanthropic, Corporate, School and Greek Communities.)

Specific efforts include bringing on CRM software to help track and engage all OCS patrons.

We further plan to begin an initial Annual Campaign to kick off after the CRM system is up and functional. This campaign will target families and friends with collateral that allows selection of either a restricted Capital gift or a donation to an unrestricted operations fund.

Carl will begin message rollout with conversations with OCS board members and has begun scheduling one on one coffee meetings.

Carl's hopes for meetings with OCS Board Members are outlined as follows:

- To review upcoming development agenda as well as seek OCS board

<p>Human Resources</p>	<p>members perspective on development priorities. (Development Agenda will be outlined in some detail at the upcoming FundRaising Committee - slated for January 24th.)</p> <ul style="list-style-type: none"> ● Discuss OCS Leadership and Board input required <ul style="list-style-type: none"> ○ Capital Campaign – vs Feasibility Study ○ Approval of other funding priorities ○ Creation of Strategic Plan and Campus Plan ○ <u>Action Items</u> – immediate replacement of Campus Capital Campaign Thermometer, and update of Development content on the OCS website. <p>Approx 45 substitutes actively on site daily during the week of 1/18. Includes Parental Leave & PTO coverage, and ALL staff in all departments.</p> <p>Forty-five staff members were out upon return from break for covid related reasons. As of 1/19, currently, 20 staff members are out for covid related reasons.</p>		
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	<p>Currently have 85 active/vetted subs available to provide coverage as needed. These include internal OCS subs, Pritchett, Kelly and Focused Staffing temps. Candidates are still flowing in and being vetted in preparation of future needs.</p> <p>Successfully increased number of Licensed & Certified RN & LPN support to assist building level Nursing staff with the additional workload due to Covid. Administrative support assigned to the nursing department to assist with TTS on a daily basis.</p> <p>Focused Staffing will replace Kelly Temporary Staffing Services for all sub needs based on their proven ability to secure consistent coverage on an as-needed basis. An electronic process is being established for staff to request their own subs, similar to the KSS process. Goal: Process in place and communicated to staff by no later than the end of February.</p> <p>Talent Acquisition has begun for the 2022-23 school year. Staffing needs being identified with each department and job postings will be activated within a week. OCS is scheduled to participate in State of DE Teacher Recruitment Fair; 3/26/2022, and continuing to identify other fairs that will assist in attracting qualified and talented individuals with a DE&I focus who will live out the OCS mission and vision.</p>		
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**Board
Approvals**

EPPR Approval

HS has two upcoming trips for approval - our Senior Class Trip to Tannersville, PA (Camelback Mountain) is scheduled for the weekend of April 8-10, 2022.

Another trip is scheduled for Thursday, March 24, 2022 to the Philadelphia Zoo for the Unless Contest for our students in the Hydroponic Learning Lab class.

What: NAEA Art Conference
Where: New York City - Hilton New York Midtown
1335 Avenue of the Americas
New York, New York 10019

When: Thursday March 3 – Friday March 5