

Minutes for Public Meeting of the Odyssey Board of Directors

Date: March 16, 2022

Location: Odyssey Conference Room and Teleconference

Start Time: Public Meeting at 6:05 PM (live and via zoom, see below invite)

Attendance: President Elias Rigas (ER), Vice President Anamaria Anagnostou (AA), Treasurer Erin Allard (EA), Recording Secretary Ken Przywara (KP), Paul Brooks (PB), Valerie Caras (VC), Helen Anderson (HA), Eva Jannelli (EJ), Georgia Halakos (GH) Kristin Turner (KT)

Agenda¹

1. Call to Order
2. Pledge of Allegiance
3. Standard Order of Business
 - Previous minutes December 13th and February 16th presented
 - **Motion** to Approve minutes as amended EA 1st and PB 2nd
 - Approved unanimously
 - Public Comments – Val Caras
 - Teresa Dawson presented her sincere disappointment to the Non-AHEPA Selection Committee for their decision to not offer the position of Non-AHEPA Teacher Board Member to Katie Manly. She went on to explain how Katie has given her time, talent, and energy to OCS for many years. She is a teacher, parent, and coach, and offered to step down from her role of union president to further the mission of the school. She also asked that the selection process be more transparent, with regard to announcements, interviews, and vetting.
 - Head of School Report – Elias Pappas
 - Covid update – Please don't send a sick child to school.
 - Odyssey Charter Covid Dashboard updated as of 2/16
 - a. Quidel will continue to test our staff and students alternating buildings each week
 - b. There has not been significant movement either way
 - c. Campus totals year to date, 626
 - d. We continue to recommend vaccination
 - e. For Spring Break OCS has applied to receive at-home tests to complete prior to returning.
 - Culture update
 - a. Greek Heritage Night at the Sixers game, 225 tickets sold
 - b. OCS Family BBQ is in the planning stages
 - c. Chat and Chews are off to a great start

¹ All agenda items are potential action items for which a vote may be taken.



- Lower School
 - a. Parent-teacher conferences were a success
 - b. SEL program has launched in the K-2
 - c. Greek Independence Day celebrations, including the parade on March 20th in Philadelphia. Look for more details on everything
 - d. Building tours for prospective parents are every Tuesday
 - e. The BeSmart Child Abuse Prevention Program is beginning in April
- Intermediate school
 - a. Grades 3-5 Greek and English Parent-teacher conferences had a large turnout
 - b. 5th Grade Biztown Economics field trip 3/29 and 3/30.
 - c. Reading Under the Stars, grades 3-5 will be 4/7
 - d. School tours continue on Wednesdays.
- Middle school
 - a. Business Professionals of America Nationals will be in Texas in May. We have 4 middle school students going
 - b. 8th graders went to the HS to select courses for next year
 - c. 7th grade field trip to the National Constitution Center 3/24
 - d. Honors Academy invitations have been sent to student who may be able to take 9th grade course while in 8th next year
- High school
 - a. College acceptances continue to roll in, 40 universities in 20 states
 - b. Course selections for next year have begun
 - c. Four students completed the Entrepreneur course this year
 - d. 2022 will begin with the largest class of 9th graders
 - e. We are recruiting families to host foreign exchange students
 - f. Business Professionals of America Nationals will be in Texas in May. We have several high school students who will be competing.
- Enrollment for year 2022-23
 - a. Students have until March 18th to accept their invitations
 - b. Waitlisted families have begun to be offered seats
- Curriculum Instruction Assessment CIA
 - a. K-5 teachers are piloting units from Amplify, decision should be made by end of March
 - b. Ramping up RIME time based on STAR analysis
 - c. All of our 8th grade students completed DeSSA Social Studies Field Tests. The third test will be in May
 - d. SBAC scheduling is underway
 - e. SATS will be March 30th
 - f. PSATs will be April 13th
 - g. Restorative Practices Level 2 training will be march 28th



- Transportation
 - a. February our fleet ran at 99.996% on-time
 - b. Total of 900 routes with only 3 busses more than 10 minutes late
- Student Services
 - a. ACCESS for ELLs testing are complete, scores in mid-May
 - b. MTTS is being restructured for next year to better support students
 - c. Summer Learning Leap will identify students who will need support
 - d. Transition fair for students with disabilities will be March 24th at The Chase Center
 - e. March 21 is National Down Syndrome Day, and a mismatched sock fundraiser netted \$425 for Delaware Down Syndrome Association
 - f. Special Ed – Transition fair for students will be March 24th at the Chase Center
 - g. Working on grants to continue to support our students.
- Information Technology
 - a. Upgrading to Blackboard Mass Notification continues
 - b. Still waiting on 92 Chromebooks that are backordered
- Facilities
 - a. Scoreboard delivery is pending
 - b. HVAC systems are online or scheduled for maintenance
- Fundraising
 - a. Annual Campaign has begun. Thanks for those who have responded. We will continue with another solicitation
 - b. Quarterly newsletter is being developed to keep the community aware of status of fundraising
 - c. Corporate sponsorship appeal work is underway
- Human Resources
 - a. We will host our own AREA Teacher Recruitment Fair
 - b. Dr Lekakou is working on attracting qualified Greek Staff members
 - c. School-wide Sexual Harassment training has been completed
 - d. Developing online SOPs and PDs for HR areas and updated handbook for next year
- **Motion** to approve out of state travel for BPA Nationals in Dallas. EJ 1st and KP 2nd
 - Approved unanimously
- **Motion** to approve out of state travel for Philadelphia Art Museum trip by the middle school. EJ 1st and KP 2nd



- Greek Program – Dr. Ioanna Lekkakou
 - We continue our collaboration with Pierce College in Greece and our middle school, and the students shared their experiences with Greek Carnival and Greek Independence Day
 - Meeting prospective families has been a great opportunity to manage first contact and explain the Greek program
 - Greek Independence Day celebrations include: the parade in Philadelphia on March 20th, please march with us. We are providing bus transportation. All week we will celebrate with arts and crafts, and a program will be coming soon
- Financial Review – Jeff Koss
 - Monthly finance report
 - Preliminary budget revenues of \$37,808,731, with 96% collected
 - Transportation department received a federal grant for driver retention
 - Golf Outing Fundraiser is underway
 - **Motion** to approve monthly budget report as presented. AA 1st and EA 2nd
 - Approved unanimously
- CBOC – Jeff Koss
 - Met today reviewed the budget and p-card transactions
 - Every month before the board meeting at 5:15

4. Committee Reports

- Diversity, Equity, and Inclusion – Eva Jannelli
 - Last EEP cohort is hosting a LGBTQ+ workshop on April 5th to educate, empower, and support
 - OCS Outreach collected supplies to be sent to Ukraine, clothing, jackets, sweaters, blankets, and food
- Immersion – Annamarie Anagnostou
 - No updates
- Fundraising – Georgia Halakos, Carl Colintuno
 - The Annual Appeal has begun and we will reach out to our community for support
 - The CRM system is building as we move forward
 - Development newsletter will begin soon
 - Corporate donors are being contacted, former sponsors
 - Reaching out to The Longwood Foundation will happen soon
 - Pulling together all the development resources into one place
- Finance Committee – Erin Allard
 - Met to discuss bond financing, and minor modification application
 - Meeting Friday afternoon, posted on the website



- Non-AHEPA Nominating Committee – Elias Rigas, Erin Allard
 - Welcome to Jessica Inskeep, Non-AHEPA Teacher Board Member
 - Erin reflected on how part of the selection assessment process troubled her. She looked forward to moving on and welcomed Jessica.
- PTO Report – Erin Allard on behalf of Kaija Miller
 - PTO meeting on March 31
- New Business
 - None
- 5. Good of the school
 - Jeff Koss – Preliminary Budget discussion
 - Enrollment numbers 1,198 student, slightly above planned
 - Transportation revenue reduces as we removed Red Clay routes
 - Revenue budgeted per student reduced
 - Grant for transportation and food services
 - Decreased medical services
 - Food expense rose as meals prepared increased
 - **Motion** to approve FY22 final budget report as presented. PB 1st and EA 2nd
 - Approved unanimously
 - Jeff Koss – Purchase authority request
 - Used bus purchase - 3-4 used 2019 busses, \$72-75,000 each. Financing may be done through Santander. The request is only for the \$1,000 deposit for each bus to ensure delivery in June so they can be ready for August.
 - Chromebook refresh – FY22 \$160,000, expecting the same for FY23. Payment not required until delivery
 - Athletic trainer contract – FY22 \$45,000, contractor has a candidate available for 40 hour employment rather than the 20 planned. Contract payment not required until FY23. This is for the expanding sports program.
 - **Motion** to approve FY23 funding requests as presented. EA 1st and KP 2nd
 - Approved unanimously
 - Elias Rigas – Calendar approval school year 2022-23
 - **Motion** to approve school calendar as presented. KP 1st and EA 2nd
 - Approved unanimously



6. Motion to move to Executive Session KP 1st and PB 2nd 7:28 PM
 - Potential Executive Session topics
 - Discussion of potential real estate transaction – 29 Del. C. § 10004(b)(2)
 - Discussion regarding qualifications for job – 29 Del. C. § 10004(b)(1)
7. Return to Public Session
 - **Motion** to approve real estate transaction as discussed in executive session. EA 1st & KP 2nd
 - Approved unanimously
8. Adjourn EA 1st and KP 2nd
 - 8:18 PM

NOTE: These Agenda Items may not be considered in sequence. Pursuant to 29 Del. C. § 10004(e)(2), this Agenda may be changed to include additional items, including executive sessions, or to delete items that arise at the time of the meeting.

Initial Agenda Posted: March 7, 2022 at www.odysseycharterschooldel.com/

Odyssey Zoom is inviting you to a scheduled Zoom meeting.

Topic: OCS Monthly Board Meeting - Public Session

Time: March 16, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88489803681?pwd=T0c1UE9peTk4aytZckpjeUhmQXFEZz09>

Meeting ID: 884 8980 3681

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