



Minutes for Public Meeting of the Odyssey Board of Directors

Date: July 27, 2022

Location: Odyssey Conference Room and Teleconference

Start Time: Public Meeting at 6:02 PM (live and via zoom, see below invite)

Attendance: President Elias Rigas (ER), Vice President Anamaria Anagnostou (AA), Treasurer Erin Allard (EA), Recording Secretary Ken Przywara (KP), Paul Brooks (PB), Valerie Caras (VC), Helen Anderson (HA), Georgia Halakos (GH), Jessica Inskeep (JI), Kristin Tuner (KT)

Agenda¹

1. Call to Order
2. Pledge of Allegiance
3. Standard Order of Business
 - Previous minutes June presented
 - **Motion** to Approve minutes as amended AA 1st and PB 2nd
 - Public Comments – Valerie Caras
 - No direct comments, discussion surrounded some contacts made to the board
 - An emails regarding safety around the school
 - Questions regarding school closure for November 8th, Election Day
 - Head of School Report – Elias Pappas
 - Hiring Staff
 - Conducting interviews for student advisors, district testing coordinator, and other opening.
 - Hiring of Special Education teachers and counselors
 - Finishing updates to student, faculty, and staff handbook with an updated conflict resolution process.
 - Creation of Welcome Committee responsible for building culture among new staff.
 - New Advisory Councils – Parents, Students, and Teachers. We need additional parent volunteers to engage.
 - Grant Submission
 - OCS submitted for the Charter School Expansion Grant up to \$1M, we will know more in mid-August
 - Yass Grant submitted, we are part of the peer review process, good 1st step
 - Opportunity Grant, Senate Bill 56, submitted for an increased award
 - Student Code of Conduct has completed 1st draft. Feedback from the community will be requested soon

¹ All agenda items are potential action items for which a vote may be taken.



- Cultural Focus
 - Parent Camp kickoff 6/29 with 100+ attendees. Another will be upcoming
 - Lower School Building Reveal August 19th
- Campus-wide
 - OCS is 2022/23 First State Favorites' Best Public School in Northern Delaware for the 2nd consecutive year
 - Back to School Bash and opening of Lower School August 19th 4-7
 - Still need parent volunteers for the Parent Advisory Council
 - We are registering our new students for 2022-23 school year enrollment. Please complete all forms requested.
- Lower School
 - Busy preparing building 26, including Greek/English signage
 - Finalizing our 6 new Greek classrooms
 - Working on orientation both in-person and Zoom to foster open lines of communications and expectations at our new building
 - Collaborating on building reveal and gala
- Intermediate School
 - Finalizing schedules and rosters should be delivered by August 18th
 - Team teaching for 4th grade
- Middle School
 - Hiring continues
 - Schedules will be published in late August
 - Summer work in a requirement, please complete your assignments
- High School
 - Hiring continues. We have hired two science teachers, two Greek teachers, town English teachers, one math, and one social studies teacher so far.
 - Class schedules will go out in late August
 - Summer work is a requirement, please complete your assignments
 - High school store is open for business
 - Open House for 2023-24 will be October 22nd
 - Food Studies Pathway won a grant for \$10,000 to support hydroponic gardening for our campus
- Curriculum Instruction and Assessment
 - Incoming middle and high school have come in for visits and placement tests
 - K-5 reading curriculum pilot is ready. The goal is to determine the effectiveness of the Amplify reading program in OCS.



- Transportation
 - Four new busses are being delivered next week. Looking for more.
 - Tentative routes are online
 - Carline maps will be posted next week
- Student Services
 - ELL is reviewing all surveys for screening
 - Working with students and staff to identify student needs and address them
 - Special ed student scheduling is being reviewed
 - Hiring six new secondary special ed teachers for this school year
 - IEP students will have a class to support direct instruction in their IEP goal
- Information Technology
 - Building 26 has been upgraded and connected
 - Campus network switches have been replaced with new Meraki gear
 - Copiers, projectors, smart boards, wifi, paging, and camera systems are all underway in building 26
 - Chromebooks orders have been delayed. Probably no new Chromebooks for grades 3,6,9. We will replace when the new ones arrive.
- Facilities
 - Prepping building 26 has been much of the summer
 - Flag pole project for building 22
 - Roof and HVAC work continues
 - Fire safety inspections are being scheduled.
- Food Service
 - Please complete your meal benefit form
 - Fresh Fruit and Vegetable Grant will provide a snack 3 days a week
- Fund Raising
 - Met June 20th, next meeting will be August 2nd
 - Lower School “Under the Stars” events, August 19th and September 10th
 - Work continues on registration links and pledge cards
 - Marketing and communications campaigns continue
 - Nominated Hrysoula Davis for the Delaware Business Review “40 under 40”
 - PTO Brick Campaign offered a new buy a brick, get a replica. Looking to ramp up the project during the school year
 - OCS Health Fair feasibility review continues, meeting on August 24th
 - Focused effort on corporate sponsorship appeal has begun
 - Grant focus is on larger grants, like Longwood



- Human Resources
 - Hiring, on-boarding continue
 - With 55+ openings, we have filled more than half
 - Training, SOP, and best practices continue to be developed
- Safety and Security
 - Staff will use front doors only, side doors will be used by facilities and food service as needed.
 - All permanent door stops are being removed
 - All front doors and glass will be laminated with a film to limit entry through broken glass panes.
 - ALICE safety training will be September 16th for all staff. This is for active shooter situations, and what techniques and strategies to use.
- General Questions and Answers
 - We should have everyone hired before the school year.
 - The 55 openings were all roles, not exclusively teachers
 - Advisory councils will cover all schools
 - 2094 is the current enrollment number we have, goal is 2148
 - eSchool training has been provided to other admin staff to speed entry
- Greek Program – Dr. Ioanna Lekkakou
 - Training with the Delaware Institute for Administrators, organized by the DOE, with multistate immersion programs covered a variety of topics
 - The Annual Delaware Immersion Institute in August will have all our new Greek teachers participating.
 - Working to make sure the new Lower School building is ready
 - Preparing to welcome and acclimate the new teachers arriving from Greece
 - Continuing the curriculum planning and existing collaborations with other school and universities
 - Building new collaborations with: Patakis Publishers, the largest publishing house in Greece, Citizen Tales Common to host a Greek poet, and more immersion programs in the US
 - Four teachers in the high school will help assimilate the new students and introduce them to the Greek culture and program.



- Financial Review – Jeff Koss
 - Monthly finance report June
 - Final budget revenues of \$38,001,999, with 101.37% collected
 - Covid Federal funds need to be spent by November 2024
 - Golf fundraiser netted \$8,800 for the athletic program
 - **Motion** to approve monthly web report. EA 1st and KP 2nd
Approved unanimously
 - Bus purchase details regarding 4 pre-owned busses
 - Santander Bank 60 month fixed 3.75% interest
 - a. Comparables
 - i. 5.75% fixed or 3.75% variable from M&T
 - ii. 8-10% loan from bus vendor
 - b. Santander is State approved vendor
 - c. Rate locked in is very competitive
 - d. Existing relationship
 - **Motion** to approve purchase of four slightly used busses for \$280,000, financed with Santander Bank with fixed rate. AA 1st and PB 2nd
 - Approved unanimously
 - Citizens Budget Oversight Committee – Erin Allard
 - No meeting this week
4. Committee Reports
- Diversity, Equity, and Inclusion – Helen Anderson
 - No meeting
 - Immersion – Annamarie Anagnostou
 - No meeting
 - Fundraising – Georgia Halakos
 - Will be working on the Under the Stars gala
 - Finance Committee – Erin Allard
 - Quarterly meeting next week
 - PTO Report
 - Discussion about status. Our by-laws mention oversight from the Board. They are a separate non-profit. Should monthly reports continue?



5. Election of Officers and Committee Chairs

- Secretary
 - Ken Przywara – nominated KP 1st and EA 2nd
 - Unanimously approved
- Treasurer
 - Paul Brooks – nominated KP 1st and EA 2nd
 - Unanimously approved
- Vice President – non-AHEPAn
 - Erin Allard – nominated PB 1st and KP 2nd
 - Unanimously approved
- President - AHEPA
 - Annamarie Anagnostou – ascended
 - Unanimously approved

- To reaffirm the current committee chairs and members for another year
 - ER 1st and KP 2nd
 - DE&I – Helen Anderson and Eva Jannelli
 - Finance – Erin Allard, Paul Brooks nominated EA 1st and KP 2nd
 - Immersion - Annamarie Anagnostou, Helen Anderson nominated AA 1st and KP 2nd
 - Fundraising - Georgia Halakos, Jessica Inskeep nominated ER 1st and KP 2nd
 - Non-AHEPA Nominating – Elias Rigas, Erin Allard
 - Unanimously approved

6. New Business

- None

7. Good of the School

- Thanks to Elias Rigas for his years of service as Board President

8. Motion to move to Executive Session JI 1st and PB 2nd 7:45 PM

- Potential Executive Session topics
 - Discussion of potential real estate transaction – 29 *Del. C.* § 10004(b)(2)

9. Return to Public Session – 8:27 PM

- Motion to approve the real estate transaction as discussed in Executive Session. AA 1st and EA 2nd
 - Approved unanimously

10. Adjourn PB 1st and EA 2nd

- 8:29 PM



NOTE: These Agenda Items may not be considered in sequence. Pursuant to 29 *Del. C. § 10004(e)(2)*, this Agenda may be changed to include additional items, including executive sessions, or to delete items that arise at the time of the meeting.

Initial Agenda Posted: July 19, 2022 at www.odysseycharterschooldel.com/

Odyssey Zoom is inviting you to a scheduled Zoom meeting.

Topic: OCS Monthly Board Meeting - Public Session

Time: June 27, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88489803681?pwd=T0c1UE9peTk4aytZckpjeUhmQXFEZz09>

Meeting ID: 884 8980 3681

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