

## Minutes for Public Meeting of the Odyssey Board of Directors

Date: October 19, 2022

Location: Odyssey Conference Room and Teleconference

Start Time: Public Meeting at 6:11 PM (live and via zoom, see below invite)

Attendance: President Anamaria Anagnostou (AA), Vice President Erin Allard (EA), Treasurer Paul Brooks (PB), Recording Secretary Ken Przywara (KP), Helen Anderson (HA), Valerie Caras (VC), Eva Jannelli (EJ), Elias Rigas (ER)

### Agenda<sup>1</sup>

1. Call to Order
2. Pledge of Allegiance
3. Standard Order of Business
  - Public Comments
    - Email regarding early lunch hour and bus routing
  - Previous minutes for August and September
    - **Motion** to approve as presented. KP 1<sup>st</sup> and EJ 2<sup>nd</sup>
      - Approved unanimously
  - Head of School Report – Elias Pappas
    - New Advisory Councils
      - Parent – Working to promote our open house, Oct 22, streamlining communications, and development. Creating another committee to focus on results of parent surveys.
      - Student and Teacher Councils will begin meeting in late October.
    - Grant Submissions
      - Consolidated Grant Application has been approved by the DDOE.
      - YAAS Grant – We did not advance to the next round
      - Longwood Foundation – Gathering data for the spring submission
    - Code of Conduct
      - Updated code has been completed and is with the Board for approval
    - Culture Focus
      - Next parent camp is Oct 22.
      - Surveys have gone out to the staff, students, and families
    - Lower School – Open house Oct 22, BTSN Sept 28-29
      - Literature Parade coming soon, Mystery Reader signups
      - Need chaperone volunteers which need background checks
      - New Walking & Running Club afterschool, Green Team soon

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<sup>1</sup> All agenda items are potential action items for which a vote may be taken.



- Intermediate School
  - 5<sup>th</sup> Grade Safety Patrol, Bank at School, and after school programs are expanding
- Middle School
  - Pep rallies for 5/6 and 8/9 will showcase sports and extra-curricular programs. Student vs Staff tug-of-war
  - Bonfire Oct 27<sup>th</sup> for 7-9 to highlight HS
  - Field trip to the Constitution Center for 7<sup>th</sup> grade
- High School
  - Homecoming Week's dress down, volleyball and soccer, parade band, step team, cheerleader, and spirit building. Homecoming dance also a success
  - College applications have begun
  - New student open house this weekend.
  - Nov 2<sup>nd</sup> the 8<sup>th</sup> grade Step Up Day
- Feedback response
  - Pothole repaired and situation will be monitored
  - Seasonal events calendars across all schools published
  - New carline maps for high school have proven effective
- Curriculum Instruction and Assessment
  - Attended a sharing session in Dover regarding HB198 for the implementation of Black History Month
  - Leadership walkthroughs are taking place weekly in each building, reviewing how policy changes are affecting learning, gathering feedback and making adjustments as needed
  - PSAT and NMSQT tests were Oct 12<sup>th</sup>
  - DeSSA Test Security Training will be completed in Oct
  - Digital SAT will be in November
- Transportation
  - Where's The Bus app is live and working, call the school if you have issues
  - We are hiring bus drivers



- Student Services
  - OCS Parent Council for students with disabilities will host: Welcome to Special Education 10/11, Navigating your child's IEP 12/13, Best Practices 2/23, and Transition or adult life 5/25
- Information Technology
  - Blackboard update will be completed this week
  - Additional Wi-Fi access points will be installed on campus
- Facilities
  - Building 20's PE space is now a 150 seat Blue Box Theatre. Stage, electronics, sound curtains, and accoutrements have been installed.
  - HVAC issues are being handled as they occur
- Food Service
  - Please complete your meal benefit form, this is an annual form
- Fund Raising
  - We are hiring a Development Specialist
  - Working with the Philadelphia 76ers for a fundraiser Nov 2<sup>nd</sup>. The goal is to raise \$10,000 for the school
  - Health and Wellness Fair Committee has a date of April 26<sup>th</sup>
  - Planning for spring foundation grants
  - AFP Meet the Funders was an opportunity to present informally our hope for apps and funding
  - Under the Stars SWOT analysis and planning for May
  - Meeting on Oct 25<sup>th</sup> at 4:30
  - Brick Campaign signage will be posted soon, with details on donors and how to donate
  - Quarter Newsletter will be coming out soon
- Hiring
  - We are continuing to interview for special ed instructors
  - Quarterly State HR meeting was Oct 12, discussed challenges with finding and hiring staff
  - Faculty and Staff handbook is ready for leadership team review before submitting to the board for approval
  - CBA negotiations will begin in December
- Safety and Security
  - DEMA and NCC Police have reviewed and advised annually on our safety plan



- Board Approval
    - Melissa Tracy to NYC for Geography 2050: The Future Food, Nov 17-19.
      - a. **Motion** to Approve out of state travel as presented. KP 1<sup>st</sup> and PB <sup>d</sup>
      - b. Approved unanimously
    - Code of Conduct
      - a. **Motion** to Approve Code of Conduct as presented. KP 1<sup>st</sup> and PB <sup>d</sup>
      - b. Approved unanimously
  - Greek Program – Dr. Ioanna Lekkakou
    - The book fair last week - thanks to the PTO for hosting and everyone involved in supplying books in Greek for our students
    - New clubs
      - Traditional Greek Folk Dance for middle and high school students
      - Mediterranean Percussion and Rhythm for middle school
      - Greek Dance and Greek Choir coming soon for the lower school
    - Professional Development by the DOE for immersion instructors took place
    - The Greek Program will be present at the open house
    - Moving Immersion Meetings to the week before the board meeting, Nov 9
    - We will present awards to the 25 students who passed the Ellinomatheia exams at the Nov or Dec Board Meeting
    - Oct 28 is Oxi Day will be celebrated on Oct 27 in The Blue Box Theatre, details will be forthcoming
  - Financial Report – Jeff Koss
    - Monthly finance report August
      - Preliminary budget revenues of \$41,376,294, with 60.5% collected
      - Audit has been submitted to the state
      - Unit count submitted to the state was 2,123
      - HS Volleyball team raised over \$8k through peer-to-peer fundraising
      - **Motion** to approve monthly web report. KP 1<sup>st</sup> and PB 2<sup>nd</sup>  
Approved unanimously
  - Citizens Budget Oversight Committee – Evan Winokur
    - Met Sept and Oct
    - We need four parents for the citizens side of the review
    - Meetings last under an hour
    - Reviewed audit, p-card transactions,
4. Committee Reports
- Diversity, Equity, and Inclusion – Helen Anderson & Eva Jannelli
    - No meeting yet
    - The outreach program would like to thank the Daughters of Penelope
  - Immersion – Annamarie Anagnostou & Helen Anderson
    - First meeting will be Nov 9th
  - Finance Committee – Jeff Koss



- No meeting yet
    - Scheduling next bond holder meeting
  - Fundraising Committee – Jeff Koss
    - No meeting yet. Will start again soon, focusing on the May Gala
    - Working with the Blue Coats and Blue Rocks for the future
  - Accountability Committee – Ken Przywara
    - Looking towards November for first meeting
    - Focus is not finding someone to hold accountable, but rather looking at policies and procedures so that our responses are consistent and expectations are understood.
    - We are reviewing our plans for parent and staff involvement, and how we can protect confidentiality as needed.
  - Safety and Security – Evan Winokur
    - Wegman's grand opening will be next week, they will have additional security
    - New stop sign installed on campus, we are working to explore options for this
    - Looking for volunteers to run this committee
  - Strategic Planning Committee – Elias Rigas
    - Meeting informally, but will get the process reenergized for the future
  - PTO Report
    - No report
5. New Business
- New Treasurer to replace Paul Brooks
    - **Nomination** for Helen Anderson as Treasurer, PB 1<sup>st</sup> KP 2<sup>nd</sup>
      - Helen accepted
      - Approved unanimously
6. Good of the School
- We will need a new roof for building 26, and others in the next few years. It is a fiber-gravel roof. We have patched some of the worst spots. Replacement may take 1-2 months to complete and will be disruptive to the school. We are working on an RFP for the full replacement this summer. This would be a draw on our repair/replace fund. Building 23 would be next to be replaced.
7. **Motion** to Move to Executive Session - KP 1<sup>st</sup> and PB 2<sup>nd</sup>
- Approved unanimously 7:15 PM
8. **Motion** to Adjourn PB 1<sup>st</sup> and KP 2<sup>nd</sup>
- Approved unanimously
  - Meeting adjourned 8:01 PM



NOTE: These Agenda Items may not be considered in sequence. Pursuant to 29 Del. C. § 10004(e)(2), this Agenda may be changed to include additional items, including executive sessions, or to delete items that arise at the time of the meeting.

Initial Agenda Posted: October 11, 2022 at [www.odysseycharterschooldel.com/](http://www.odysseycharterschooldel.com/)

Odyssey Zoom is inviting you to a scheduled Zoom meeting.

Topic: OCS Monthly Board Meeting - Public Session

Time: October 19, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88489803681?pwd=T0c1UE9peTk4aytZckpjeUhmQXFEZz09>

Meeting ID: 884 8980 3681

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