

# Minutes for Public Meeting of the Odyssey Board of Directors

Date: October 19, 2022

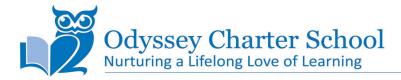
Location: Odyssey Conference Room and Teleconference

Start Time: Public Meeting at 6:11 PM (live and via zoom, see below invite)

Attendance: President Anamaria Anagnostou (AA), Vice President Erin Allard (EA), Treasurer Paul Brooks (PB), Recording Secretary Ken Przywara (KP), Helen Anderson (HA), Valerie Caras (VC), Eva Jannelli (EJ), Elias Rigas (ER)

### Agenda<sup>1</sup>

- Call to Order
- 2. Pledge of Allegiance
- 3. Standard Order of Business
  - Public Comments
    - o Email regarding early lunch hour and bus routing
  - Previous minutes for August and September
    - o Motion to approve as presented. KP 1st and EJ 2nd
      - Approved unanimously
  - Head of School Report Elias Pappas
    - New Advisory Councils
      - Parent Working to promote our open house, Oct 22, streamlining communications, and development. Creating another committee to focus on results of parent surveys.
      - Student and Teacher Councils will begin meeting in late October.
    - Grant Submissions
      - o Consolidated Grant Application has been approved by the DDOE.
      - YAAS Grant We did not advance to the next round
      - Longwood Foundation Gathering data for the spring submission
    - Code of Conduct
      - Updated code has been completed and is with the Board for approval
    - Culture Focus
      - Next parent camp is Oct 22.
      - Surveys have gone out to the staff, students, and families
    - o Lower School Open house Oct 22, BTSN Sept 28-29
      - Literature Parade coming soon, Mystery Reader signups
      - Need chaperone volunteers which need background checks
      - New Walking & Running Club afterschool, Green Team soon



#### o Intermediate School

 5<sup>th</sup> Grade Safety Patrol, Bank at School, and after school programs are expanding

#### Middle School

- Pep rallies for 5/6 and 8/9 will showcase sports and extra-curricular programs. Student vs Staff tug-of-war
- o Bonfire Oct 27th for 7-9 to highlight HS
- Field trip to the Constitution Center for 7<sup>th</sup> grade

# High School

- Homecoming Week's dress down, volleyball and soccer, parade band, step team, cheerleader, and spirit building. Homecoming dance also a success
- College applications have begun
- New student open house this weekend.
- o Nov 2<sup>nd</sup> the 8<sup>th</sup> grade Step Up Day

# Feedback response

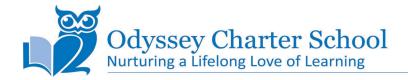
- o Pothole repaired and situation will be monitored
- o Seasonal events calendars across all schools published
- New carline maps for high school have proven effective

#### Curriculum Instruction and Assessment

- Attended a sharing session in Dover regarding HB198 for the implementation of Black History Month
- Leadership walkthroughs are taking place weekly in each building, reviewing how policy changes are affecting learning, gathering feedback and making adjustments as needed
- PSAT and NMSQT tests were Oct 12<sup>th</sup>
- DeSSA Test Security Training will be completed in Oct
- o Digital SAT will be in November

#### Transportation

- Where's The Bus app is live and working, call the school if you have issues
- We are hiring bus drivers



#### Student Services

 OCS Parent Council for students with disabilities will host: Welcome to Special Education 10/11, Navigating your child's IEP 12/13, Best Practices 2/23, and Transition or adult life 5/25

### Information Technology

- Blackboard update will be completed this week
- Additional Wi-Fi access points will be installed on campus

#### o Facilities

- Building 20's PE space is now a 150 seat Blue Box Theatre. Stage, electronics, sound curtains, and accourtements have been installed.
- HVAC issues are being handled as they occur

#### Food Service

o Please complete your meal benefit form, this is an annual form

## o Fund Raising

- We are hiring a Development Specialist
- Working with the Philadelphia 76ers for a fundraiser Nov 2<sup>nd</sup>. The goal is to raise \$10,000 for the school
- Health and Wellness Fair Committee has a date of April 26<sup>th</sup>
- Planning for spring foundation grants
- AFP Meet the Funders was an opportunity to present informally our hope for apps and funding
- Under the Stars SWOT analysis and planning for May
- Meeting on Oct 25<sup>th</sup> at 4:30
- Brick Campaign signage will be posted soon, with details on donors and how to donate
- Quarter Newsletter will be coming out soon

#### Hiring

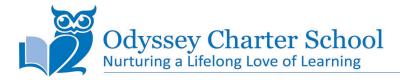
- We are continuing to interview for special ed instructors
- Quarterly State HR meeting was Oct 12, discussed challenges with finding and hiring staff
- Faculty and Staff handbook is ready for leadership team review before submitting to the board for approval
- o CBA negotiations will begin in December

### Safety and Security

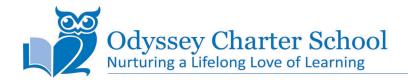
 DEMA and NCC Police have reviewed and advised annually on our safety plan



- Board Approval
  - Melissa Tracy to NYC for Geography 2050: The Future Food, Nov 17-19.
    - a. **Motion** to Approve out of state travel as presented. KP 1<sup>st</sup> and PB <sup>d</sup>
    - b. Approved unanimously
  - Code of Conduct
    - a. Motion to Approve Code of Conduct as presented. KP 1st and PB d
    - b. Approved unanimously
- Greek Program Dr. Ioanna Lekkakou
  - The book fair last week thanks to the PTO for hosting and everyone involved in supplying books in Greek for our students
  - New clubs
    - Traditional Greek Folk Dance for middle and high school students
    - Mediterranean Percussion and Rhythm for middle school
    - o Greek Dance and Greek Choir coming soon for the lower school
  - o Professional Development by the DOE for immersion instructors took place
  - o The Greek Program will be present at the open house
  - o Moving Immersion Meetings to the week before the board meeting, Nov 9
  - We will present awards to the 25 students who passed the Ellinomatheia exams at the Nov or Dec Board Meeting
  - Oct 28 is Oxi Day will be celebrated on Oct 27 in The Blue Box Theatre, details will be forthcoming
- Financial Report Jeff Koss
  - Monthly finance report August
    - Preliminary budget revenues of \$41,376,294, with 60.5% collected
    - o Audit has been submitted to the state
    - Unit count submitted to the state was 2,123
    - o HS Volleyball team raised over \$8k through peer-to-peer fundraising
    - Motion to approve monthly web report. KP 1<sup>st</sup> and PB 2<sup>nd</sup>
       Approved unanimously
- Citizens Budget Oversite Committee Evan Winokur
  - Met Sept and Oct
  - We need four parents for the citizens side of the review
  - Meetings last under an hour
  - Reviewed audit, p-card transactions,
- 4. Committee Reports
  - Diversity, Equity, and Inclusion Helen Anderson & Eva Jannelli
    - No meeting yet
    - o The outreach program would like to thank the Daughters of Penelope
  - Immersion Annamarie Anagnostou & Helen Anderson
    - o First meeting will be Nov 9th
  - Finance Committee Jeff Koss



- No meeting yet
- o Scheduling next bond holder meeting
- Fundraising Committee Jeff Koss
  - o No meeting yet. Will start again soon, focusing on the May Gala
  - Working with the Blue Coats and Blue Rocks for the future
- Accountability Committee Ken Przywara
  - Looking towards November for first meeting
  - Focus is not finding someone to hold accountable, but rather looking at policies and procedures so that our responses are consistent and expectations are understood.
  - We are reviewing our plans for parent and staff involvement, and how we can protect confidentiality as needed.
- Safety and Security Evan Winokur
  - Wegman's grand opening will be next week, they will have additional security
  - o New stop sign installed on campus, we are working to explore options for this
  - o Looking for volunteers to run this committee
- Strategic Planning Committee Elias Rigas
  - o Meeting informally, but will get the process reenergized for the future
- PTO Report
  - No report
- 5. New Business
  - New Treasurer to replace Paul Brooks
    - o **Nomination** for Helen Anderson as Treasurer, PB 1st KP 2nd
      - o Helen accepted
      - Approved unanimously
- 6. Good of the School
  - We will need a new roof for building 26, and others in the next few years. It is a fiber-gravel roof. We have patched some of the worst spots. Replacement may take 1-2 months to complete and will be disruptive to the school. We are working on an RFP for the full replacement this summer. This would be a draw on our repair/replace fund. Building 23 would be next to be replaced.
- 7. Motion to Move to Executive Session KP 1st and PB 2nd
  - Approved unanimously 7:15 PM
- 8. **Motion** to Adjourn PB 1<sup>st</sup> and KP 2<sup>nd</sup>
  - Approved unanimously
  - Meeting adjourned 8:01 PM



NOTE: These Agenda Items may not be considered in sequence. Pursuant to 29 Del. C. § 10004(e)(2), this Agenda may be changed to include additional items, including executive sessions, or to delete items that arise at the time of the meeting.

Initial Agenda Posted: October 11, 2022 at www.odysseycharterschooldel.com/

Odyssey Zoom is inviting you to a scheduled Zoom meeting.

Topic: OCS Monthly Board Meeting - Public Session

Time: October 19, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/88489803681?pwd=T0c1UE9peTk4aytZckpjeUhmQXFEZz09

Meeting ID: 884 8980 3681

Password: 2020

One tap mobile

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+13126266799,,88489803681#,,,,0#,,2020# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown) +1 312 626 6799 US (Chicago) +1 669 900 9128 US (San Jose)

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Password: 2020

Find your local number: https://us02web.zoom.us/u/kc8A5f5U64