



	Date: 10/19/2022
Meeting: November Monthly Board Meeting	Facilitator: Elias Pappas

**Our VISION:** Open as many doors as possible for our students once they matriculate through our program.

**Our MISSION:** The Mission of Odyssey Charter School is to prepare students for a lifelong enthusiasm for learning, develop a keen awareness of world citizenship and culture and establish critical thinking and problem-solving proficiency through the added learning of the Modern Greek language and Mathematics focus.

**Our CORE VALUES:** Aien Aristeuein.

**School Site Priorities:** What goals are we focusing on? What data do we have to support this goal (the next 4-6 weeks)?

School Site Goal #1	advisory councils, walkthrough feedback and action steps
School Site Goal #2	Grant writing and updates
School Site Goal #3	End of the semester events
School Site Goal #4	Culture Focus: Survey results and next steps


Goal 1:  
  
New Advisory Councils

Parent: meeting scheduled for 11/15. Parent survey data will be shared so we can create an action plan.

Student: This new group will also meet directly with the head of schools and senior leadership to make sure programming and offerings are aligned with student interests and also to help improve offerings. Our first meeting is being planned for the end of the month.

Teacher: This committee will meet every 6 weeks to provide feedback. We will create the committee based on the panorama survey and are planning to start after the break next week.



		<p>Chat and chews focus groups are starting again this month. Our first group is scheduled for 11/17.</p>	
<p><b>Building Level Updates</b></p>	<p><b>Overall Events Updates</b></p> <p><b>Lower School:</b></p> <p>PLEASE SIGN UP FOR PARENT-TEACHER CONFERENCES WITH YOUR HOMEROOM TEACHER ON 11/21 &amp; 11/22.</p> <p>Patches have been sent home! Students are expected in uniform on Monday. The Uniform Policy is linked in the parent communication. Any remaining patches can be filled by emailing Dr. Davis directly.</p> <p>Fall Owl of the Month: Our Owl of the Month Celebration was a great success! A big shout out to our counselor, Ms. Angelo, for her hard work organizing this.</p> <p>Our redirection room is in full swing! Students address incorrect behavior in our redirection room, where they complete a think sheet and engage in a restorative conversation guided by a caring adult. Students address the emotions that led to their poor choices, take steps to repair any damage they caused, and make a plan to engage in better choices next time.</p> <p>Our Green Team is growing lettuce in our cafeteria! Students are excited to witness our hydroponic lab in action.</p>	<p><b>After school clubs:</b> We are excited to announce the initiation of the Walking &amp; Running Club! The Green Team will also be up and running soon. Be on the lookout for an after-school coding club as well!</p> <p><b>Intermediate School:</b></p> <p>This year will bring many exciting changes to Odyssey as a whole and to the Intermediate school - we are offering activities for students to participate in outside of their regular academic schedules as well as during the school day.</p> <p><b>4th Grade DeSSA Social Studies Field Test; 20 Questions with no accommodations 11/14/22 to 11/18/22</b></p> <ul style="list-style-type: none"> <li>● Students are recognizing Geography Awareness Week 11/14-11/18</li> <li>● 5th grade AAA Safety Patrol- 20 students participating <ul style="list-style-type: none"> <li>● New Early dismissal time this year for students will end at 2:45 p.m. at the Intermediate School. This has increased the number of students in school for their entire school day.</li> </ul> </li> <li>● Bank at School program</li> <li>● After-school programs: e.g. Science Explorers Classes, Young Rembrandts Art Classes, Fusion Freestyle Martial Arts, Drama Kids, YMCA Dodgeball Camp</li> </ul> <p><b>Middle School:</b></p>	

		<ul style="list-style-type: none"><li>● Eighth grade students had a terrific time at the high school during their step up day on November 2nd. They were able to participate in many exciting activities from extracting DNA from a strawberry to tie-dying their class of 2027 t-shirts. Thank you OCHS for showing us the amazing programs you have to offer our students.</li><li>● On November 9th and 10th our 6th grade class had the opportunity to visit the Lincoln Financial Center and soar through the tunnel just like the Eagles do! Oh and the got to learn some pretty neat things about being eco-friendly.</li><li>● On November 15th, our 6th and 8th grade students will be taking the Social Studies DeSSA exam.</li><li>● The Middle School's 2nd Annual S.T.E.A.M. Gingerbread Workshop will take place on Dec. 2nd. Thank you Dr. Mylonas for organizing this event!</li></ul>	
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<p><b>HS Updates</b></p>	<p><b>HS</b></p> <p>We are well on our way into college application season! College Application Week happened the week of October 25th.</p> <p>Students met with their counselors and volunteers ahead of the November 1st early action/early decision deadline. Our students reported that they completed over 140 applications!</p> <p>Acceptances have already begun to come in as well, including acceptances to Penn State University - Main Campus, Temple, University of Delaware, Drexel, Michigan Tech, Neumann, and Delaware State University!</p> <p>Mark your calendars for our conferences next Monday and Tuesday 11/21 and 11/22!</p> <p>We are also gearing up for our upcoming winter ball - Friday, January 20th! Tickets will go on sale in December and must be purchased before Winter Break! This is a semi-formal dance with dinner included and will be held at the Claymont Ballroom!</p>	<p><b>School Choice - HS</b></p> <p>We were happy to host so many potential families and students at the high school in the past few weeks! We welcomed families and students for our Open House on October 22nd, had a special event for rising 9th graders on October 27th, and hosted all of our current 8th graders/rising 9th graders at OCS Middle School at the high school for step up day on November 2nd!</p>	<p><b>Recognitions - HS</b></p> <p>The HS would like to recognize the following accomplishments this month:</p> <p>Congratulations to the following Seniors in the Class of 2023 who have already reported College/University Acceptances!</p> <ul style="list-style-type: none"> <li>- Leah Koslowsky</li> <li>- Juliette MaCare</li> <li>- Xavier Marriott</li> <li>- Ayush Patel</li> <li>- Moksh Patel</li> <li>- Laini Scott</li> <li>- Walter Thompson</li> <li>- Charlotte Walder</li> </ul>
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<p><b>We hear you!</b></p> <p><b>Responses to Parent Feedback</b></p>	<p>We are reviewing feedback data from the fall Panorama survey to determine next areas of focus for the academic year. OCS has hired a campus security officer for our front entrance.</p>	<p>We have created seasonal events calendars to supplement the Weekly communications so families across schools are aware of the exciting happenings across our schools!</p>	
<p><b>CIA</b></p>	<p><b><u>Curriculum</u></b></p> <p><b>Amplify</b></p> <ul style="list-style-type: none"> <li>● All Amplify materials arrived on Friday, October 14th - we experienced significant shipping delays. We are excited to offer the program both digitally and traditionally (with consumables).</li> <li>● November 28th and 29th Amplify representatives are coming to complete walk-throughs with our CIA team to ensure the curriculum is being used effectively and address questions and/or concerns that we may have about implementation and materials.</li> </ul>	<p><b><u>Instruction</u></b></p> <p><b>Coaching</b></p> <ul style="list-style-type: none"> <li>● The CIA team is continuing to work with teachers in different capacities. Coaching includes: <ul style="list-style-type: none"> <li>○ Observations</li> <li>○ Planning</li> <li>○ Classroom Management</li> <li>○ Assessments</li> <li>○ Best Practices</li> <li>○ Additional Supports</li> </ul> </li> </ul> <p><b>Walkthroughs</b></p> <ul style="list-style-type: none"> <li>● The Academic Leadership Team is in their second round of building walkthroughs.</li> </ul>	<p><b><u>Assessment</u></b></p> <p><b>District Testing Administrator</b></p> <ul style="list-style-type: none"> <li>● Digital SAT Suite In-School Study was completed on November 10th, 2022 with 10th and 11th graders. We had 83% participation and received positive feedback from the DOE representatives that were onsite observing the administration. <ul style="list-style-type: none"> <li>○ OCS will receive about \$2500+ from participating in this study</li> </ul> </li> <li>● AP Exams were ordered for students enrolled in AP classes.</li> </ul>

	<p><b>HB 198</b></p> <ul style="list-style-type: none"><li>● Per <a href="#">HB 198</a> implementation, Juliana Sheehan met with all K-12 academic staff and they have shared where we are currently teaching and noting where we can add curriculum relating to Black History. The document has been compiled, shared with the board and vetted through the academic leadership team, prior to sharing with the DOE on Monday evening.<ul style="list-style-type: none"><li>○ If you have any questions about where we are, what we are working on, and where we are going, feel free to email Juliana Sheehan at <a href="mailto:juliana.sheehan@odyssey.k12.de.us">juliana.sheehan@odyssey.k12.de.us</a></li></ul></li></ul>	<p>The focus of this set is on student engagement.</p> <p><b>Professional Development</b></p> <ul style="list-style-type: none"><li>● In PLC's, the CIA team has shared assessment analysis cycles with academic staff to let formative and summative data inform student understanding and next steps for all students.</li></ul>	<ul style="list-style-type: none"><li>● DeSSA SS Through-Year Assessments have begun this week for grades 4, 6, and 8.</li></ul>
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**Financial Update**

- Preliminary projections include a \$400k decrease to State revenue and a \$600k increase to Local revenue.
- \$750k from Expansion Grant has been received during November to begin re-code and spend down. \$775K from Consolidated Grant has been received during October.
- OCS will be creating and submitting tuition tax bills for the previous fiscal year and projected next fiscal year. Submission is due by November 15th.
- In transportation, an increase in contracted routes have resulted in increased expenses and increased associated revenue. Current projections are estimating the impact and preliminarily showing a net \$70k increase to department net income.
- To-date, \$485k of expenses have been coded to Federal funds out of the preliminary budgeted amount of \$1.8mill (increased to \$2.4mill with new grants). As funding has recently become available, expense re-codes will take place over the next few months.
- The projected year-end cash on hand is \$8.3million, of which \$7.3mill is unrestricted (not including State 2% contingency) and \$940k is restricted.

<p><b>Transportation</b></p>	<ul style="list-style-type: none"> <li>October we ran 99.898% on time for all OCS routes. We ran 986 routes in October.</li> <li>We are contracting (helping with field trips and sports runs) for Red Clay, The Charter School of New Caste, The Independence School, Pauda, Tatnal, and others. This is on top of our route commitment to Red Clay and The Charter School of New Castle. When and if we have the capacity.</li> <li>OCS always comes first.</li> <li>If you know someone who wants to drive a bus or has a CDL please have them call our office.</li> </ul>	<p><b>Transportation Monthly Dashboard: October is on the website.</b></p>	
<p><b>Student Services</b></p>	<p><b>ELL</b></p> <ul style="list-style-type: none"> <li>The ELL department will be hosting two upcoming Parent Information Sessions on November 21st and 22nd at 12:00 PM to share information regarding testing, instruction and support for language learning at home.</li> <li>The week of 12/5/22, the ELL department will lead PLCs for faculty across all four schools focused on best practices for English language acquisition in the classroom.</li> </ul>	<p><b>MTSS</b></p> <ul style="list-style-type: none"> <li>Kindergarten continues to be supported with tier 1 supports for Social emotional learning in terms of sensory and spatial awareness from our OT in collaboration with homeroom teachers to support building capacity to support students within the classroom</li> <li>The LS MTSS has begun this week. Students are meeting with their Tiered teacher and will begin working on areas of need through intervention over the next nine weeks.</li> <li>Addition of a new K-3 reading Reviewing our MTSS structure to better support students to remain in school through</li> </ul>	<p><b>Special Education</b></p> <ul style="list-style-type: none"> <li>School EDs are working on supporting the December 1 count which will be used to determine the schools compliance in the federal indicators for the 2021-2022 school year.</li> <li>Parent Counsel has been rescheduled emails will go out with the new dates.</li> <li>Other family resource for student of transition age 14-21 years old Supported by the New Castle County Transition Team (Place TBD) <ul style="list-style-type: none"> <li>1/13/22 Benefits and Social Security</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>The University of Delaware has been awarded a \$2.6 million dollar professional development grant which provides a route to EL teacher certification at no cost. Since the Odyssey supported the initial grant application, Odyssey teachers, staff and community members will receive a preference in selection for the program. We hope this builds our capacity to support English learners across the school. More information to come!</li> </ul>	<p>classroom management, and restorative practices as title 14 outlines in support of decreased out of school suspension.</p> <ul style="list-style-type: none"> <li>Student Advisors are meeting with staff this week to review the newly revised code of conduct, ensuring that all staff have access and understanding of the changes.</li> </ul>	<p>for students with disabilities</p> <ul style="list-style-type: none"> <li>2/2/22 College night for students with disabilities</li> <li>3/22 (TBD Transition Fair</li> <li>4/20/22- Alternative to Guardianship</li> <li>5/18/2022- Special needs healthcare for students with disabilities</li> </ul>
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<b>IT</b>	<p>Completed the new digital signage system throughout campus and provided access to all department to maintain their updates</p> <p>Completed Bluebox Theater setup</p> <p>Created and deployed a new online calendar based reservation system, with approval messages for common areas of our school.</p>	<p>We also plan on installing 4 outdoor access points around BM26 to provide WIFI access around the building and playground. Pending Lift rental</p>	
<b>Facilities</b>	<p>Welcome back Jon Stewart!</p>		

<b>Food Service</b>	<p>Thank you to all the families that have filled out a meal benefit form. If you have not done so, please fill one out as soon as possible and submit it to us for processing. The forms can be found on our website under the food service tab. Forward all completed applications to Kim Wolanski. Also, please note that a new form is required every year. Forms DO NOT carry over from year to year. Also, any balances that your child had pre-Covid is still owed to the school. You can check the account online at <a href="http://myschoolaccount.com">myschoolaccount.com</a>. Money in parenthesis is a negative balance. Any questions please do not hesitate contact me - <a href="mailto:kim.wolanski@odyssey.k12.de.us">kim.wolanski@odyssey.k12.de.us</a></p>		

**Fundraising/  
Development**

- In the process of hiring a Development Specialist that will complete, coordinate, and administer future events, solicitations, and administrative functions.
- Planning for Gala 2.0 is underway, targeting May 6, 2023 as a potential date.
- The Health and Wellness Fair Committee has had a preliminary meeting and is targeting a date of April 29th. More information to come as well as peer-to-peer fundraising efforts to partner with nonprofits and primarily fundraise for the school.
- We have begun the legwork to identify Health Fair partners for our April event and have crafted hard copy content to be used in the recruitment of participating partners. Current targets include several national health care nonprofits, local business, and area healthcare providers.
- We have selected a vendor we would like to work with for the Peer-to-Peer fundraising aspect of our Health Fair and 54K event. We are in the process of setting up the software and testing its capabilities. The chosen system "Give Butter" offers free platform costs – charging only typical transaction fees for

	<p>credit card processing. To learn more about the capabilities we hope to deploy visit <a href="http://www.givebutter.com">www.givebutter.com</a></p> <ul style="list-style-type: none"> <li>• Plans for the continuing Brick Campaign, this year's Annual Appeal and the next quarterly development newsletter will be reviewed next week and set for execution.</li> </ul>		
<p><b>Human Resources</b></p>	<p>Spec Ed Vacancies/Update: All positions have been filled: Middle School is fully staffed, new teacher started on 11/14. HS, negotiations being finalized with an outside agency for a veteran HS teacher to join our staff. Current educator returning from PPL in January will fill the final vacant HS position.</p> <p>Faculty and staff handbook: Initial draft reviewed by members of SLT, Second round of draft revisions being finalized for review prior to Board submission.</p> <p>Preliminary CBA negotiation meeting took place in November. Requested information provided to OCSEA. Next meeting date to be agreed upon.</p> <p>Odyssey Recruiting Event: Tentatively set for 3/28/2022. Planning to begin next month.</p>		
<p><b>Board Approvals</b></p>	<p>Out of State Trips for Board Approval:</p> <p>We are seeking retroactive approval to fund a training for the Lower School music teacher that occurs once per year and happened between the board meetings. The</p>		

<p><b>Safety and Security</b></p>	<p>teacher was offered this professional development as a result of attending a previous PD session and was not aware of it prior to the board meeting. We are seeking reimbursement for her incurred costs.</p> <p>The PD session was geared toward the music department, which has limited content-specific PD, and this particular PD allows the teacher to incorporate literacy into the music curriculum, which is a chief objective of our academic program.</p> <p>The PD session took place in Washington, DC.</p> <p>All parties are aware of our out of State approval system, but this presented a unique opportunity to improve our program.</p> <p>HS is asking for approval for 10th grade to travel to Washington, DC at the Holocaust Museum on December 16th or December 19th, pending final transportation information.</p> <ol style="list-style-type: none"><li>1. During school hours (9:00-1:45) a safety representative (Mr. Kenny Ball, Retired PA Corrections Officer for 30+ years. ) has been monitoring campus with the uptick in traffic on</li></ol>		
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	<p>campus, since the opening of Wegmans.</p> <p>We are still gathering data on both traffic flow and waiting on a few quotes on gates before we determine next steps for the front of campus.</p> <p>A Safety and Security meeting will be planned for the beginning of December.</p> <ol style="list-style-type: none"><li data-bbox="388 548 747 667">2. ALICE Training scheduled for, Jan 3rd 2023, final ALICE training for all OCS employees.</li><li data-bbox="388 675 747 797">3. Stop sign at the front of campus is not significantly affecting our traffic flow at this time.</li></ol>		
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