

Minutes for Public Meeting of the Odyssey Board of Directors

Date: June 21, 2023

Location: Odyssey Conference Room and Teleconference

Start Time: Public Meeting at 6:00 PM (live and via zoom, see below invite)

Attendance: President Anamaria Anagnostou (AA), Vice President Erin Allard (EA), Treasurer Helen Anderson (HA), Recording Secretary Ken Przywara (KP), Paul Brooks (PB) Eva Jannelli (EJ), Elias Rigas (ER), Absent: Valerie Caras (VC), Georgia Halakos (GH), Jessica Inskeep (JI), Kristin Tuner (KT)

Agenda¹

1. Call to Order 6:01 PM
2. Pledge of Allegiance
3. Standard Order of Business
 - Public Comments
 - Paul Brooks, parent 8th grader, expressed disappointment with a lack of academic recognition for the honor academy students. They are not quite high school students, but also not quite middle school students; they worked hard to be the first honors academy class. We need to do better for next year's class.
 - Anteneh Zewde commented on the number of credits needed to graduate from high school, and suggested we make it a bit more clear as how students can hit the 60 credit mark to graduate, but also the benefits of taking more towards college credit
 - Previous minutes for April and May
 - **Motion** to approve the minutes for April 19th and May 17th as updated. KP 1st and PB 2nd
 - Approved unanimously
 - Head of School Report – Elias Pappas
 - We are very proud of the Honors Academy Scholars, and will gather with the parents in August to get input and suggestions to build on for next year.
 - We are looking toward the fall, as we wrap up some year-end activities.
 - Planning and reviewing data during the summer to prepare schedules and assignments.
 - Parents Council will meet in August
 - Leadership is planning professional development for 22-23, to be cognizant of academic growth and push students.

¹ All agenda items are potential action items for which a vote may be taken.



- MTSS meetings have begun, working on goal settings and reviewing data
- EFF Bond refinancing is progressing, with RFPs being prepared so we can align for future projects.
- HS elevator project RFPs have been published, and we are waiting for responses
- The Fields Project initial RFPs are ready to be published
- HR is reviewing and fulfilling staffing needs, including our new Intermediate School Dean, Dr. Phelps
- Family BBQ was last week with 670 people attending, our on-boarding processes are continue to be refined
- Back to School Bash will be August 25th
- The Under the Stars fundraising event will be return early this school year
- Lower School
 - Reviewing data for mental health and regulation skills will help our students build their academic career
 - Positive reward incentives and new restorative practices continue to show improvement
 - After school programs will continue to grow and expand
 - Looking for families to engage in a Lower School Council to help shape the program and work with leadership
- Intermediate School
 - Dr Phelps is stepping right into his new role with meeting staff and senior leadership to prepare for next year
 - Gathering data and institutional knowledge will be key in making the next year as successful as possible
- Middle School
 - Staff ended the year with our new RTI system and working on course requests
- High School
 - We have a new interim dean, while Ms Lipson is out, Ms McCutchon will be guiding us this fall
 - Master schedule is complete with 25 honors sections and 18 AP Dual enrollment sections
 - OCHS continues it's 100% graduation rate
 - We will welcome close to 170 freshman this year
 - Expansion into the Annex that is Building 20, with additions science and music space



- Despite the growth, we have only three staff hires left to fill for the fall
- Ms Tracy is leading the American Exchange Project, we are hosting students from across the country to experience OCS, Delaware, and the surrounding areas
- Ms Hooper and Ms Henning have started an adventure for 13 OCS students travelling to Australia and New Zealand
- Ms Petrella will accompany junior Thomas Walder to Greece this summer through the Harvard Exchange Program
- We are offering 2 new CTE pathways, the K-12 Teacher Academy and Digital Communication Technology
- Curriculum
 - We will begin rolling out the Amplify for K-5, the pilot was a success and our students will benefit from it
 - All AP and SBAC testing has been completed, we are looking forward to sharing the results as they are released
 - Professional development planning has begun for the 22-23 year
 - Social Emotional Learning curriculum has been purchased for K-5 called Character Strong to provide councilors and teachers with lessons aligned with our strategic behavioral management and support
 - iReady will be our assessment platform replacing STAR testing which will align with our forward plan
- Transportation
 - We have 3 new busses already in service
 - A bus was vandalized and insurance will replace it
 - We have only one opening for drivers at this time
 - Summer routes and contracted routes will continue through the summer
 - Tatnall has reached out to our team to be their exclusive provider for sports and activities
 - We will continue to put our students first for all transportation needs
- Student Services
 - ELL Team is reviewing new students and preparing to administer screening this fall
 - MTSS Summer Learning Leap will run July 11th through August 3, with bussing provided
 - Spec Ed team will review new students and the summer program



- Information Technology
 - Hardware replacement for the 22-23 year has begun, with new student device orders placed and processing returned devices
 - Most of our classrooms are already ready for the fall, with two high school classrooms under construction
 - New multi-lens AI camera is being used for board meetings and school events
 - Prepping for new student and staff accounts
- Facilities
 - HVAC running in all buildings
 - Annex building renovations nearly complete
- Food Service
 - Year end audit, adjusting as needed for next year
- Fundraising
 - Health fair and Golf outing were both successful
 - Planning the fall gala for September 22nd to present The Fields Project and attract donors with the committee meeting later this month
 - Starting and official OCS Instagram and updating our donor database
- Safety and Security
 - Alice training will take place this summer
- Out of State Travel
 - Harvard exchange trip to Athens in June
 - **Motion** to approve out of state travel as presented – 1st KP 2nd ER
Approved unanimously
- Greek Program – Eva Jannelli
 - The Harvard exchange program taking a high school student to Greece for three weeks
 - Working with the new teachers coming from Greece in mid-August
- Financial Report – Jeff Koss
 - Monthly finance report May
 - Final budget revenues are \$43,127,839 with 99.8% collected
 - Golf outing profit of \$10-15k is expected once accounting is complete
 - Elevator contractor bids are due
 - The Fields Project Committee has approved the RFP for bids
 - EFF bond refinance process continues
 - **Motion** to approve monthly web report. KP 1st and PB 2nd
Approved unanimously



○ Final Budget for FY 22-23

- Enrollment of 2234 student, an additional 111 students across mainly K, 6th, and 9th grades
- Rent proceeds from St Thomas and The Grail
- Includes \$950k in transportation contract income
- Teacher salary increase in the new CBA and COLA for admin staff
- Decreasing the budget for substitutes and temp teachers
- Grant spend-down for expansion will finish within deadlines
- Cecil County public school will donate equipment for building 20
- Transportation will add used busses if they become available
- Chromebook refresh and a new IT help desk employee
- Grant applications and partnerships will continue to grow
- Inferred expenses include parking lot repair, replacing carpeting, and an additional reading specialist
- **Motion** to approve proposed final budget. ER 1st and PB 2nd
Approved unanimously

4. Committee Reports

- Citizens Budget Oversight Committee – Evan Winokur
 - No quorum, will meet next month
- Diversity, Equity, and Inclusion
 - No update
- Greek Program
 - No update
- Fundraising Committee
 - We will begin strategic planning
- Accountability
 - No update
- Safety and Security
 - No update
- Strategic Planning Committee
 - No update
- PTO
 - No update



- Non-AHEPA Nominating Committee – Elias Rigas
 - Reviewed a number of excellent candidates
 - New Board Members presented, who will begin at the July meeting
 - Community Representative – Georgia Kollias
 - Parent At Large Representative – Joel Porter
 - Teacher Representative – Bridget Davis
 - Thanks to all who applied, we have many committees who could use your assistance, time, and talent
 - Thanks to outgoing board members, Paul Brooks and Elias Rigas for all you have done during your tenure
- 5. Old Business
 - None
- 6. New Business
 - None
- 7. Good of the School
 - Next month we will need to refresh the committee memberships, please consider throwing your hat into the ring to help
- 8. **Motion** to Move to Executive Session - KP 1st and PB 2nd
 - Approved unanimously 7:14 PM
- 9. Return from Executive session – 7:30 PM
 - **Motion** to approve the Head of School contract and increase the education allotment for the senior leadership as discussed. ER 1st and PB 2nd
Approved unanimously
- 10. **Motion** to Adjourn PB 1st and ER 2nd
 - Approved unanimously
 - Meeting adjourned 7:31 PM

NOTE: These Agenda Items may not be considered in sequence. Pursuant to 29 Del. C. § 10004(e)(2), this Agenda may be changed to include additional items, including executive sessions, or to delete items that arise at the time of the meeting.

Initial Agenda Posted: June 11, 2023 at

Topic: OCS Monthly Board Meeting - Public Session

Time: June 21, 2023 06:00 PM Eastern Time (US and Canada)

<https://us02web.zoom.us/j/88489803681?pwd=T0c1UE9peTk4aytZckpjeUhmQXFEZz09>

Meeting ID: 884 8980 3681 Password: 2020

Dial by your location +1 301 715 8592 US (Germantown)