

## Minutes for Public Meeting of the Odyssey Board of Directors

Date: July 19, 2023

Location: Odyssey Conference Room and Teleconference

Start Time: Public Meeting at 6:00 PM (live and via zoom, see below invite)

Attendance: President Anamaria Anagnostou (AA), Recording Secretary Ken Przywara (KP), Valerie Caras (VC), Bridgette Davis (BD), Georgia Kollias (GK), Joel Porter (JP) Absent: Vice President Erin Allard (EA), Treasurer Helen Anderson (HA), Georgia Halakos (GH), Eva Jannelli (EJ), Kristen Turner (KT)

### Agenda<sup>1</sup>

1. Call to Order 6:03 PM
2. Pledge of Allegiance
3. Standard Order of Business
  - Public Comments – Valerie Caras
    - None
  - Previous minutes for June
    - **Motion** to approve the minutes for June 21<sup>st</sup> as updated. KP 1<sup>st</sup> and JP 2<sup>nd</sup>
    - Approved unanimously
  - Head of School Report – Elias Pappas
    - Parent Councils will begin in Augusts with walk through
    - EFF refinancing walk through was a successful one, we hope to wrap this up in the next month
    - Hiring team has streamlined the on-boarding process for new staff
    - Leadership training is continuing
    - The Gala Fundraiser save the dates have been sent out for the September 22<sup>nd</sup> event to kick-off the school year
    - Report cards have been sent out for all students earlier this month
    - Lower School
      - Staff interviews are wrapping up, so we can begin teacher assignments
      - Progress has been made in the refining of the MTSS, SEL programming, PBS program, and tier 2 behavioral interventions
      - Schedules for professional development, staff meetings, team-building exercise and PLC are being completed
      - Aligning communication protocols for the upcoming year to provide effective dissemination of all information to parents and staff

<sup>1</sup> All agenda items are potential action items for which a vote may be taken.



- Intermediate School
  - Finalizing staffing including a new councilor and an additional Greek teacher
  - The new SEL, used K-5, will be embedded into our curriculum, with daily and weekly lessons to help our students learn how to regulate themselves and others. Leadership is excited for this new program focus which aligns with our whole student goal
- High School – Jackie McCutcheon
  - Three OCS students participated in the TSA conference in Louisville, KY in July, competing in the national event
  - We still need to hire 10-12 teachers, which is 1/3 of what our needs were in May
  - We will begin rolling out the Amplify for K-5, the pilot was a success and our students will benefit from it
  - Transportation's summer contracted routes over the summer have been a success
  - Facilities work in building 20, 26, and 23 continue. We have expanded the Green Team space, expanded the music room, and renovations will be completed before school begins. Roof leaks are being managed and we will look at some roof replacements next summer.
  - Food service is working through applications and USDA apps
  - Fundraising is focused on The Gala and beginning the fundraising season
- Greek Program – Ioanna Lekkakou
  - The Harvard exchange program to Greece completed a three week educational program to learn and tour for one of our high school students
  - The Greek program staff hiring is complete, we are scheduling final visa visits for new teachers due in August.
  - We will have four new teachers from Greece and will buddy them up with existing staff for mentoring to smooth the transition
  - We are working with the University of Athens to try to arrange student teachers from Greece to come for a semester at a time
  - While in Greece, working with new vendors to supply books, resources, and supplies
  - August 6-8 is the DOE summer immersion program meeting which our Greek staff will attend
  - This November is the American Council on Teaching of Foreign Language , ACTFL, Convention, we will send two teachers to represent us



- Financial Report – Jeff Koss
  - Monthly finance report June
    - Final budget revenues are \$43,476,647 with 100.8% collected
    - Larger deposit from our rental agreement
    - The extra pay period processing is behind us
    - Electrical outage cost was \$40k for the emergency repair in May
    - EFF bond refinance process continues
    - **Motion** to approve monthly web report. KP 1<sup>st</sup> and GK 2<sup>nd</sup>  
Approved unanimously
  - High School Elevator and Front Entrance RFP
    - Expansion Grant will cover the costs of the project
    - Low bidder was the company who has completed work on the campus
    - Elevator lift way will be \$252,753 and the entrance will be \$121,400 for a total of \$374,153
    - The actual elevator install will bring the total to approximately \$475k
    - The front entrance should be completed before school begins, the elevator shaft will follow
    - **Motion** to accept the RFP proposal from the low bidder and move forward with construction using the grant funding to cover the cost. KP 1<sup>st</sup> BD 2<sup>nd</sup>  
Approved unanimously

#### 4. Committee Reports

- Citizens Budget Oversight Committee
  - No update
- Diversity, Equity, and Inclusion
  - No update
- Greek Program
  - No update
- Fundraising Committee
  - No update
- Accountability
  - No update
- Safety and Security
  - No update
- Strategic Planning Committee
  - Working to get DANA to assist with our planning
  - Board education training refreshers are due
  - August board meeting will focus on academics and finances
- PTO
  - No update



- Board Elections
  - President – Anamaria Anagnostou nominated KP 1<sup>st</sup> and JP 2<sup>nd</sup>
    - Approved unanimously
  - Vice President - Erin Allard nominated KP 1<sup>st</sup> and JP 2<sup>nd</sup>
    - Approved unanimously
  - Treasurer – Helen Anderson nominated KP 1<sup>st</sup> and GK 2<sup>nd</sup>
    - Approved unanimously
  - Secretary - Ken Przywara nominated KP 1<sup>st</sup> and BD 2<sup>nd</sup>
    - Approved unanimously
- 5. Old Business
  - None
- 6. New Business
  - None
- 7. Good of the School
  - PTO update from Elias Pappas
    - Used uniform sales raised \$10k
    - Back to School event is August 25<sup>th</sup>
    - A pair of new vending machines are being purchased by the PTO
    - The PTO will fund a new \$35k sign, with scrolling LEDs, to mark the entrance to our campus
- 8. **Motion** to Adjourn KP 1<sup>st</sup> and PB 2<sup>nd</sup>
  - Approved unanimously
  - Meeting adjourned 6:58 PM

NOTE: These Agenda Items may not be considered in sequence. Pursuant to 29 Del. C. § 10004(e)(2), this Agenda may be changed to include additional items, including executive sessions, or to delete items that arise at the time of the meeting.

Initial Agenda Posted: July 11, 2023 at

Topic: OCS Monthly Board Meeting - Public Session

Time: July 19, 2023 06:00 PM Eastern Time (US and Canada)

<https://us02web.zoom.us/j/88489803681?pwd=T0c1UE9peTk4aytZckpjeUhmQXFEZz09>

Meeting ID: 884 8980 3681 Password: 2020

Dial by your location +1 301 715 8592 US (Germantown)