

## Minutes for Public Meeting of the Odyssey Board of Directors

Date: December 20, 2023

Location: Odyssey Conference Room and Teleconference

Start Time: Public Meeting at 6:05 PM (live and via zoom, see below invite)

Attendance: President Anamaria Anagnostou (AA), Vice President Erin Allard (EA), Treasurer Helen Anderson (HA), Recording Secretary Ken Przywara (KP), Valerie Caras (VC), Georgia Halakos (GH), Eva Jannelli (EJ), Georgia Kollias (GK), Joel Porter (JP), Kristen Turner (KT) Absent: Bridgette Davis (BD)

### Agenda<sup>1</sup>

1. Call to Order 6:05 PM
2. Pledge of Allegiance
3. Standard Order of Business
  - Public Comments
    - None
  - Previous minutes for October
    - **Motion** to approve the minutes for the November meeting as updated. KP 1<sup>st</sup> and EA 2<sup>nd</sup>
      - Approved unanimously
  - Head of School Update – Ashley Lipson
    - Sustained Excellence in Programming
      - Middle school walkthrough observing academics, operations, routines, and procedures
      - Looking at adding more culture monitors during transitions, and more intentionality around making students feel supported with check-ins, high-fives, and attention
      - More updates to homeroom for structured activities like academic checks, SEL prompts, CNN 10 news, and providing action steps
      - Chat-n-chews will begin with the lower school in January
    - Future Projects
      - Fields Project preliminary site work and survey has been completed
      - Building #27 renovation architect RFP committee will be meeting to finalize their recommendation
    - Hiring & Human Resources
      - Beginning staff planning for next year in January
      - Second on-site career fair will take place in early spring

<sup>1</sup> All agenda items are potential action items for which a vote may be taken.



- Hiring continues to fill open slots with new food service manager, food services supervisor, bus drivers, aides, and a 5<sup>th</sup> grade teacher
- Facilities manager offer went out this week
- Odyssey University is a human resource information site currently under development
- LAIRP will return for January PD for further staff training on utilizing restorative practices
- Culture Focus
  - OCS Parent Camp will be January 18<sup>th</sup> 5:30-7:30, and open to all
- Lower & Intermediate School – Hrysoula Davis
  - DTGSS- completed goal-setting and observations with teachers, training continues
  - Be SMART presentations on child abuse prevention took place this month
  - December celebrations are going well with students performing in Greek, English, and Spanish
  - The Green Team will begin for lower school as our newest after-school activity
- Middle School – Ashley Lipson
  - Middle school walkthrough has been completed, and we are reviewing results to aid in improvements
  - Winter sports have begun, wrestling, basketball, and more all over NCC
- High School – Ashley Lipson
  - In addition to the holiday concert, hall decorating competitions, and dress down days have added to the festive atmosphere
  - Future Owl parents were welcomed for an 8<sup>th</sup> grade community dinner and the OCS Honor Academy hosted a community dinner for the OHA families
  - HS mens basketball won their first tournament at the Red Lion Christmas Classic with Markel Carson named tournament MVP
  - Odysseychartersports.com for all the sports schedules
- Curriculum Instruction Assessment
  - LS SEL Character Strong is in month 4 and middle school is looking at adopting the 6-8 program to fit their needs



- YASS Grant finalist for \$500k will help us focus on our growth
- HB198 Report submitted to the DOE
- PD is scheduled for Jan 2 with ALICE training and LAIRP
- CharterCon Feb 16<sup>th</sup> at Del State for development
- Testing calendar for the rest of the year is now set
- Financial
  - YASS Grant funds are restricted to Building #27 construction
  - Local district funding will take place in December
  - Meetings in January to draw down funds for the fields project
- Transportation
  - Hired 3 new drivers, starting the new year
  - Planning on purchasing 2-3 more busses to support our 6-12 programs next school year
  - Monthly dashboard is posted
- Student Services
  - ML screening has been completed for students K-12, with approximately 350 students to receive MLL services
  - MTSS monthly problem solving team meetings have begun and will review students' needs and problem solve to best support students
  - WIN (what I need now) is time in each school for students to work on remedial or enrichment skills
  - Mid-year benchmark screening will take place starting 1/22 with interventionist focused on K-3
- IT
  - Building #23 front entrance has been equipped with badge access and will be the entrance after the winter break
  - Timeline for migration from eSchool to Infinite Campus has been received
  - Prepping for future building projects in building #27 and the fields project
  - Beginning our 2023 projector project refresh
  - Beginning in January IT will offer classes on various software systems used by school staff
- Facilities
  - HS main entrance railing installed, elevator project will begin in January
  - Grail Gym boiler is over 50 years old, but needs some repairs, and locks have been replaced
  - Fields Project meeting planned to iron out final field layout



- Food Service
  - Year end audit is wrapping up and will review findings and make adjustments
- Fundraising
  - Work on the CRM database and expressing gratitude to previous donors will continue
  - Capital campaign will launch in February
- Greek Program – Ioanna Lekkakou
  - We are beginning a collaboration with the Europa University of Cyprus and OCS students could study there in English while living in the Greek language, a BA in computer science would cost \$9,000 for tuition
  - Seniors and juniors received a presentation on EUC
  - YASS prize brings positive light on our school and Greek program, with the department receiving hundreds of messages recognizing our excellence
  - New emersion educators had training with the DOE on how to enhance literacy in both languages
  - Greek language class for adults will begin next year
  - Greek program meeting are on the first Wednesday of the month discussing the EUC and parents needs
- Out of state travel
  - AP African American Studies/For the Culture to African American History Museum in Washington, DC 1/26/24
  - EF Tour to Japan rescheduled to 6/13-25/24
  - Ms Hooper training in Texas for the American Exchange Project 2/16-19/24
  - OHA to Great Wolf Lodge in Maryland 1/23/24
  - **Motion** to approve travel as presented JP 1<sup>st</sup> and EA 2<sup>nd</sup>  
Approved unanimously



- Financial Report – Jeff Koss
  - Monthly finance report November
    - Revenues are \$31.5 million with 68.6% collected
    - District funding is happening in December rather than November
    - First fields project invoice of 5% has been received
    - SCG has found no significant issues with the preliminary survey, initial plans will be presented to the board in January for approval
    - Building #27 RFP meetings have been completed, with a recommendation to the board in January
    - HS entrance project is nearing completion, with the awnings and a few things left, the elevator will follow
    - **Motion** to approve October monthly web report. GK 1<sup>st</sup> and KT 2<sup>nd</sup>  
Approved unanimously

#### 4. Committee Reports

- Citizens Budget Oversight Committee
  - No meeting
- Diversity, Equity, and Inclusion
  - No meeting
- Greek Program
  - No update
- Fundraising Committee
  - No meeting
- Accountability
  - No update
- Safety and Security
  - No meeting
- Strategic Planning Committee
  - No update
- PTO
  - No update



5. Old Business
  - None
6. New Business
  - None
7. Good of the School
  - With the winning the YASS prize we have seen a significant increase in media and social media attention. We have to keep our best foot forward and keep focused on our students. We need to find a way to address bullying and the board will try to survey a pulse of our community. We will work to level up and use this positive energy to build on. We look forward to survey results so that we can actively do something with that information. We need to engage in active communication to the stakeholders so that all this hard work keeps our school moving forward.
8. **Motion** to Adjourn JP 1<sup>st</sup> and EA 2<sup>nd</sup>
  - Approved unanimously
  - Meeting adjourned 6:58 PM

NOTE: These Agenda Items may not be considered in sequence. Pursuant to 29 Del. C. § 10004(e)(2), this Agenda may be changed to include additional items, including executive sessions, or to delete items that arise at the time of the meeting.

Initial Agenda Posted: December 10, 2023

Topic: OCS Monthly Board Meeting - Public Session

Time: December 20, 2023 06:00 PM Eastern Time (US and Canada)

<https://us02web.zoom.us/j/88489803681?pwd=T0c1UE9peTk4aytZckpjeUhmQXFEZz09>

Meeting ID: 884 8980 3681 Password: 136806

Dial by your location +1 301 715 8592 US (Germantown)